



*BERLIN BROTHERSVALLEY SCHOOL DISTRICT*  
*1025 MAIN STREET*  
*BERLIN, PENNSYLVANIA 15530-1498*  
*814-267-4621 • FAX: 814-267-6060*  
*"HOME OF THE MOUNTAINEERS"*

Dr. David F. Reeder  
*Superintendent*

Lori Gindlesperger  
*Business Manager*

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### **Volunteer's Confidentiality Statement**

I acknowledge, understand and agree that in the course of my volunteering I will encounter information of confidential nature. This may include information pertaining to payroll, employee records, contract negotiations, student records and information of a personal nature. I understand that as a part of my duties and responsibilities, I am to maintain confidentiality and not otherwise discuss issues except with individuals who are in the need to be privy to such information, nor shall I discuss same outside of work hours or in the community.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Position \_\_\_\_\_

Date \_\_\_\_\_

Human Resource's Signature \_\_\_\_\_

Date \_\_\_\_\_