

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT  
UNOFFICIAL BOARD OF DIRECTORS' WORK SESSION MEETING MINUTES  
JUNE 5, 2025  
BOARD ROOM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the board room of the High School. The meeting was called to order by Board President Jenna Ogburn at 6:30 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>YES</u> Donna Dively	<u>YES</u> Nathan Menhorn	<u>8:15pm</u> Allison Rohrs
<u>YES</u> Jeff Fisher	<u>NO</u> Norman Menhorn	<u>YES</u> Tom Smith
<u>YES</u> J.T. Kline	<u>YES</u> Jenna Ogburn	<u>YES</u> Cathy Webreck

- F. REVIEW OF THE AGENDA**

- G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS**

1. Regular Board Meeting, May 31, 2025. [Exhibit G-1](#)
2. Athletic Account, May 31, 2025. [Exhibit G-2](#)
3. Activity Account, May 31, 2025. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, May 31, 2025. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, May 31, 2025. [Exhibit G-5](#)
6. Special Voting Meeting Minutes, May 23, 2025. [Exhibit G-6](#)

- H. SUPERINTENDENT'S REPORT**

1. Facilities Project Update
2. SCTC All Board Dinner - September 24, 2025 - 6:00 p.m.

**Upcoming Meetings:** Board Meeting - TUESDAY, June 17, 2025 - 6:30 p.m.  
Board Meeting - Thursday, July 10, 2025 - 6:30 p.m.

All meetings will be held in the board room.

- J. BUSINESS ITEMS**

1. Approve the payment of bills as presented on this date. [Exhibit J-1](#)
2. Bring back to the table Section 511/679 taxes for the 2025-2026 school year.

**“BBSD Board Goals”**

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3. Final approval of Section 511/679 taxes for the 2025-2026 school year (per capita - \$10; occupation tax - \$10; earned income tax - ½ of 1%; real estate transfer tax - ½ of 1%).
4. Bring back to the table the Real Estate Millage for the 2025-2026 school year.
5. Final approval of the Real Estate Millage for the 2025-2026 school year at 36.21 mils.
6. Bring back to the table the tentative budget for the 2025-2026 school year.
7. Approve a final operating budget for the 2025-2026 school year with estimated revenues of \$14,192,557.94 and estimated expenditures of \$15,986,174.00. [Exhibit J-2](#)
9. Approve awarding the gasoline bid to Berlin Oil Company for the 2025-2026 school year at the rates presented. [Exhibit J-3](#)
10. Approve the School District's Package Insurance Policy for the 2025-2026 school year through BDH/Konhaus Insurance Agency as presented. [Exhibit J-4](#)
11. Approval for the Business Manager to assign fund balance as needed.
12. Approve awarding the bid for snow removal services to T. Walkers Excavating LLC for the 2025-2026 school year at the rates presented. [Exhibit J-5](#)
13. Approve an agreement between Appalachia Intermediate Unit 8 and BBSD for School-Age Education Programs and Services. [Exhibit J-6](#)
14. Approve Addendum #8 to the contractual agreement between Pressley Ridge Johnstown and BBSD as presented. [Exhibit J-7](#)
15. Approve the following breakfast and lunch prices for the 2025-2026 school year:
 

Adult Breakfast	\$2.94
Adult Lunch	\$4.85
16. Approve the 2026 Homestead and Farmstead Exclusion Resolution as presented. [Exhibit J-8](#)

**K. INSTRUCTIONAL**

**L. ADMINISTRATION**

1. Appoint \_\_\_\_\_ as voting delegates for the PSBA 2025 Delegate Assembly.

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**M. PERSONNEL**

1. Approve the special education secretary stipend of \$2500 for Jill Marker for the 2025-2026 school year.
2. Approve the substitute calling stipend of \$5000 for Beth Hoover for the 2025-2026 school year.
3. Approve a stipend of \$2500 for Turner Paul as BBSD Cyber Coordinator for the 2025-2026 school year.
4. Approve the following as overnight field trip chaperones pending completion of legal requirements:
  - Michelle Forry
  - Sharon Speicher
  - Brian Slope
  - Jill Slope
  - Amber Sperry
  - Amy Gair
  - Steve Landis
  - Jeanette Landis
  - Katie Spiri
  - Amanda Dowdy
  - Kim Mercer
  - Andrea Robbins
  - Kelly Guindon
  - Amanda Coleman
  - Megan Beckwith
  - Connie Slope
5. Approve the resignation of Tess Straight as a sixth-grade science and social studies teacher effective at the end of the current school year. [Exhibit M-1](#)
6. Approve the resignation of Heath Montgomery as head coach of varsity boys' soccer effective immediately. [Exhibit M-2](#)
7. Approve the resignation of Christian Bench as assistant coach of varsity boys' soccer. [Exhibit M-3](#)
8. Approve the following Fall sports coaches for the 2025-2026 school year pending completion of legal requirements:
  - Head Coach – Dante Paul
  - 1<sup>st</sup> Assistant – Isaiah Paul (Head JV Coach, Wide Receivers, Assistant DC)
  - 2<sup>nd</sup> Assistant – Bob Bowers (Offensive Coordinator/Running Backs)
  - 3<sup>rd</sup> Assistant – \_\_\_\_\_ (JH Head Coach)
  - 4<sup>th</sup> Assistant – Brentson Harding (Assistant JV Coach, Quarterbacks, Cornerbacks)

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5<sup>th</sup> Assistant – Sam Dively (Offensive Line & Defensive Line)  
6<sup>th</sup> Assistant – Tom Dorcon (Quarterbacks)  
7<sup>th</sup> Assistant – Tanner Coughenour (Offensive Line & Linebackers)  
8<sup>th</sup> Assistant – Brett Hankinson (JH Assistant Coach)  
9<sup>th</sup> Assistant – Heath Berkey (JH Assistant Coach)

Volunteer – Scott Ressler (JV Helper)  
Volunteer – Collin Stoltzfus (Varsity Offensive & Defensive Line)  
Volunteer – Joe Shubik (Varsity Wide Receivers & Defensive Backs)  
Volunteer – Alex Charlton (Varsity/H20)  
Volunteer – Nick Crites (Varsity Offensive & Defensive Line)  
Volunteer – Dawson Snyder (Varsity Wide Receivers & Defensive Backs)

Volunteer – Chris Grenke (JH Volunteer)  
Volunteer – Justin Gerber (JH Volunteer)  
Volunteer – Ben Hay (JH Volunteer)  
Volunteer – Jonathan Hale (JH Volunteer)

#### Strength Training

Head – Dante Paul  
Assistant – Aimee Hankinson

#### Volleyball

Varsity Head Coach – Corey Will  
Assistant – Julie Petro  
Volunteer – Becky Dorcon  
Volunteer – Megan Lamens-Baker

JH Head Coach – Tess Straight  
Assistant – Christie Fochtman  
Volunteer – Marilyn Cornell  
Volunteer – Gloria Weighley

#### Boy's Soccer

Head Coach –  
Assistant –

#### Girl's Soccer

Head Coach – Turner Paul  
Assistant – Kelsey Buza  
Volunteer – Maddie Barndt  
Volunteer – Marshal Engleka  
Volunteer – Lauren Lambert

#### Junior High Soccer

Head Coach – Cody Armstrong  
Assistant – Thomas Cobuzzi

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Volunteer – Teckla Miller

Cheerleading

Head Coach – Brianna Welch

Volunteer – Bethany Landis

Volunteer – Olivia Vaughn

9. Approve 8 additional days of pay for Maria Murphy at her daily rate of pay.

10. Approve the following for no more than 14 hours at \$28.50/hour for the Summer Library Program to be paid by the BBSD Foundation:

Inez O'Donnell

Heather Kush

Beth Hoover

Katy Miller

Marilyn Cornell

11. Approve the following for no more than 17 hours at \$28.50/hour for the GAP Adventure Trail Camp to be paid by the BBSD Foundation:

Heather Kush

Inez O'Donnell

**N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS**

Approve the following conference/field trip/workshop requests:

**Conference/Field Trip/workshop requests already approved:**

- Thomas Podpora's request for Rachel Prosser to take the girls basketball team to the State Capitol, Harrisburg, PA, June 4, 2025. Cost - \$200.

**O. FACILITIES USE REQUESTS**

Approve the following facilities use requests:

- Special Education Department's request to use MS room 028, 029, 017, 019, E007, E047, E005, and HS 116, Tuesdays, Wednesdays, & Thursdays, July 8, 9, 10, 15, 16, 17, 22, 23, 24, 29, 30, & 31, 2025, 8:00 a.m.-1:00 p.m., Extended School Year.
- Somerset County Fair Queen Association's request to use the auditorium, Wednesday, July 23, 2025, 6:30 p.m., rehearsal for the Fair Queen contest.
- Berlin Volleyball Boosters' request to use the HS gym, Monday, June 23, Friday, June 27 & Monday, June 30, 2025, 9: 30 a.m.-12:00 p.m., volleyball camp/clinic.
- Berlin Travel Boosters' request to use the hallway by MS gym, Thursday, June 26, 2025, 4:00-5:00 p.m., fundraiser delivery/pick-up.
- Berlin Youth Football's request to use the practice field, Mondays, Tuesdays, & Thursdays, August 25-October 23, 2025, 6:00-8:00 p.m., youth football practice.

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- Berlin Youth Football’s request to use the practice field, August 11-14, 2025 & August 18-21, 2025, 6:00-8:00 p.m., youth football camp.
- Berlin Youth Football’s request to use the practice field, July 29 & 31 & August 5 & 7, 2025, 6:00-8:00 p.m., hydration camp.
- Berlin Youth Football’s request to use the practice field/equipment shed, Monday, August 4, 2025, 6:30-7:30 p.m., equipment handout.

**Facilities Use requests already approved:**

- Armstrong PA West 14U Soccer Team’s request to use the soccer field, Saturday, May 17, 2025, 10:00 a.m.-12:00 p.m., soccer practice.
- Berlin Wrestling’s request to use the wrestling room, Tuesdays & Thursdays, June-November, 2025, 5:00-8:00 p.m., open mat.
- Berlin AYSO & JH Soccer’s request to use the soccer field, Mondays & Wednesdays, May-July 2025, 5:00-7:00 p.m., and Saturdays, May-July, 2025, 9:00 a.m.-12:00 p.m., soccer practice.
- Berlin Elementary/Middle School’s request to use the elementary library, Tuesdays and Thursdays, June 10-July 31, 2025, 9:00-10:30 a.m., Summer Library Program.
- Berlin Basketball’s request to use the HS gym, Wednesdays, May 28 & June 4, 11, & 18, 2025, 3:15-5:00 p.m., JH girls open gym.
- Berlin Travel Boosters’ request to use MS room 004, Monday, June 16, 2025, 6:00-7:00 p.m., monthly meeting.
- Somerset Area Little League’s request to use the varsity baseball field, June 2-7, 9-14, 16-21, 23-28, 30 & July 5, 7-12, 14-19, 2025, 6:00-8:00 p.m., baseball practice.

**Facilities Use Request - Berlin Community Grove**

- Mountain Top Soccer’s request to use the Berlin Community Grove, July 14-18, 2025, 5:30-8:30 p.m., youth soccer camp.

**P. INFORMATIONAL**

**COMMENTS FROM THE PUBLIC**

Motion by Nathan Menhorn, seconded by Jeff Fisher, to adjourn to Executive Session to discuss personnel matters.

Ayes 7 Nays \_\_\_\_\_ Abstain \_\_\_\_\_

Motion by Cathy Webreck, seconded by Nathan Menhorn, to reconvene the regular meeting.

Ayes 8 Nays \_\_\_\_\_ Abstain \_\_\_\_\_

The meeting ended at 9:37pm.

<p><b>6</b>  <b>“BBSD Board Goals”</b></p> <p>1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics</p>
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Rachel Prosser  
Board Secretary

**DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.**

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