

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
OCTOBER 14, 2021
HS LIBRARY
7:00 PM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library due to the social distancing order. The meeting was called to order by Board President Larry Philip at 7:04 p.m

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>No</u>	Jeremy Broadwater	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Allison Rohrs
<u>No</u>	Melanie Christner	<u>Yes</u>	Larry Ogline	<u>Yes</u>	Steve Spochart
<u>Yes</u>	Donna Dively	<u>Yes</u>	Larry Philip	<u>Yes</u>	Cathy Webreck

- E. COMMENTS FROM THE PUBLIC**

- F. APPROVAL OF THE AGENDA**

Motion by Cathy Webreck, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

- G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS**

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, September 9, 2021. [Exhibit G-1](#)
2. Athletic Account, September 30, 2021. [Exhibit G-2](#)
3. Activity Account, September 30, 2021. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, September 30, 2021. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, September 30, 2021. [Exhibit G-5](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

- H. SUPERINTENDENT'S REPORT**

1. Student Member to the Board Introduction - Heidi Coleman
2. Foreign Exchange Students: Marie Laczkowski - Germany
Vladliena Honcharuk - Ukraine

“BBSD Board Goals”

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

3. Roof Discussion - Fair Building
4. Indoor Walking Program - cancelled for 2021-2022

Upcoming Meetings: Board Meeting - Thursday, November 11, 2021 - 6:30 p.m.
All meetings will be held in the HS Library.

I. STUDENT MTTB REPORT - Heidi Coleman

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain
2. Motion by Donna Dively, seconded by Jenna Ogburn, to approve an agreement as presented between BBSD and HHSDR Architects/Engineers. [Exhibit J-2](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain
3. Motion by Donna Dively, seconded by Cathy Webreck, to approve an agreement as presented between BBSD and Ignite Education Solutions to provide long term, contracted, and substitute staff on an as needed basis for the 2021-2022 school year. [Exhibit J-3](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain
4. Motion by Cathy Webreck, seconded by Donna Dively, to approve a letter of agreement as presented between The Children's Aid Home of Somerset County and BBSD for the Day Treatment/Partial Hospitalization Program for the 2021-2022 school year. [Exhibit J-4](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain
5. Motion by Larry Ogline, seconded by Donna Dively, to approve an agreement as presented between XtraMath and BBSD to purchase XtraMath Instructional Materials. [Exhibit J-5](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain
6. Motion by Donna Dively, seconded by Cathy Webreck, to approve a quote from Roger Clark, Berlin, PA, to replace the sidewalk and stairs at E. Main Street. [Exhibit J-6](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain

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"BBSD Board Goals"

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K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve Heidi Coleman as the Student Member to the Board.
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Cathy Webreck, to adopt reviewed policy No. 918 - "Parent-Teacher Involvement - Title 1". [Exhibit L-1](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
3. Motion by Donna Dively, seconded by Cathy Webreck, to adopt reviewed policy No. 918.1- "District-Wide Parent and Family Engagement". [Exhibit L-2](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
4. Motion by Cathy Webreck, seconded by Donna Dively, to adopt revised policy No. 006 - "Meetings". [Exhibit L-3](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
5. Motion by Donna Dively, seconded by Cathy Webreck, to adopt reviewed policy No. 903 - "Public Participation in Board Meetings". [Exhibit L-4](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
6. Motion by Donna Dively, seconded by Cathy Webreck, to place revised policy No. 204 - "Attendance" on the table for public inspection for 30 days. [Exhibit L-5](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
7. Motion by Donna Dively, seconded by Cathy Webreck, to place revised policy No. 233 - "Suspension and Expulsion" on the table for public inspection for 30 days. [Exhibit L-6](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
8. Motion by Cathy Webreck, seconded by Donna Dively, to place reviewed policy No. 001 - "Name and Classification" on the table for public inspection for 30 days. [Exhibit L-7](#)
All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain ____

9. Motion by Cathy Webreck, seconded by Donna Dively, to place reviewed policy No. 002 - "Authority and Powers" on the table for public inspection for 30 days.

[Exhibit L-8](#)

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain ____

10. Motion by Cathy Webreck, seconded by Donna Dively, to approve Kate Murphy, Berlin, PA, as the Unified Champion Schools program coach and Maria Murphy as a volunteer coach at a stipend to be paid by Special Olympics.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain ____

Motion by Donna Dively, seconded by Cathy Webreck, to adjourn to Executive Session to discuss personnel matters.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain ____

Motion by Cathy Webreck, seconded by Allison Rohrs, to reconvene the regular meeting.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain ____

The members met in Executive Session from 7:43 p.m. until 8:04 p.m.

M. PERSONNEL

1. Motion by Donna Dively, seconded by Cathy Webreck, to approve the following as detention monitors for the 2021-2022 school year:

Kim Diehl

Eric Craig

David Remaley

Vanessa Smith

Jessica Hemminger

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain ____

2. Motion by Donna Dively, seconded by Allison Rohrs, to approve Wendy Thomas as a classroom volunteer pending completion of legal requirements.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain ____

3. Motion by Cathy Webreck, seconded by Steve Spochart, to approve Karen Emerick, Berlin, PA, as an IU8 certified day-to-day teaching substitute pending completion of legal requirements.

"BBSB Board Goals"

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Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

4. Motion by Cathy Webreck, seconded by Allison Rohrs, to approve to split the paid assistant junior high boys' basketball coaching position (\$1500) into two paid positions at \$750/each.

Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

5. Motion by Cathy Webreck, seconded by Donna Dively, to approve the following winter sports coaches pending completion of legal requirements:

Rifle

Head Coach	Trevor Pritts
Assistant	Holly Montgomery
Volunteers	Danielle Maust, Misty Miller-Glessner

Girls Basketball

Head Coach	Rachel Prosser
Assistant	Katie Flick
Jr. High Head Coach	Jessica Sechler
Volunteers	Marah Yachere, Mike Harbaugh, Emily Engle, Erica Craig

Boys Basketball

Head Coach	Tanner Prosser
Assistant	Eric Lauer
Assistant	Jake Zorn
Jr. High Head Coach	Dante Paul
Assistant	Isaiah Paul
Assistant	Cannon Hay
Volunteers	Craig Stiffler, Zac Cooney

Wrestling

Head Coach	Braden Fochtman
Assistant	Brian Fochtman
Jr. High Head Coach	Bryce Fochtman
Assistant	Brad Kister
Volunteers	Jason Cornell, Justin Poorbaugh, Taylor Cahill, Dave Shaffer, Brandon McKenzie, Brian Smith, Clayton Lee, Austin Lee, Shane Pepper

Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

“BBSD Board Goals”

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6. Motion by Cathy Webreck, seconded by Donna Dively, to approve the district nurse, Roxanna Ritchey, to be paid at her per diem rate of \$35.83/hour, for COVID-19 duties performed outside her contractual work hours retroactive to August 25, 2021. Said hours shall be documented on the employee's weekly timesheet. Such authorization is being granted due to unique circumstances, shall not set precedent or practice in its operation, and may be revoked at any time by the board of school directors.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

7. Motion by Cathy Webreck, seconded by Donna Dively, to approve Donna Bittner, Meyersdale, PA, as a substitute secretary at a rate of \$9.00/hour pending completion of legal requirements.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

8. Motion by Cathy Webreck, seconded by Jenna Ogburn, to approve for Brian Slope and Erika Stern to be paid 12 hours each at \$23.50/hour for Lego League to be paid by EITC funds.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

9. Motion by Cathy Webreck, seconded by Donna Dively, to approve the following as custodial substitutes on an as needed basis at their regular rate of pay:

Dolores VanGilder

Wendy Acey

Melissa Fox

Marlaina Shaffer

Kerry Hersch

Chris Hardiman

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

10. Motion by Donna Dively, seconded by Cathy Webreck, to approve Carey Stivison, Berlin, PA, as a substitute cafeteria worker and substitute aide pending completion of legal requirements.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

11. Motion by Donna Dively, seconded by Cathy Webreck, to approve Carla Chonko, Fairhope, PA, as a substitute aide pending completion of legal requirements.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

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N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following conference/field trip/workshop requests:

- Kim Diehl & Christy McMillen's request to take 10-24 students to Interscholastic Reading Competition-Elementary, Bellwood-Antis School District, Bellwood, PA, November 2, 2021. Cost - \$595.72. Reading Competition Team - Elementary budget.
- Christine Fabyanic, Kim Diehl, & Christy McMillen's request to take 15-25 students to Interscholastic Reading Competition-HS & MS, Bellwood-Antis School District, Bellwood, PA, November 4, 2021. Cost - \$848.22. Reading Competition Team-HS & MS budget.
- Debra Orendorf's request to attend PSDA virtual conference, October 15-17, 2021. Cost - \$30.00. Forensics budget.
- Holly Montgomery's request to take 56 students to Carnegie Science Center Career Connections, Carnegie, PA, October 22, 2021. Cost - \$910.28. Career Readiness Grant.
- Nina Zimmerman's request to take 5 students to Richland Cinemas & Dairy Bar pick-up, November 17, 2021. Cost - \$278.04. Life Skills Transportation.
- Nina Zimmerman's request to take 5 students to Richland Cinemas & Best Way pizza pickup, December 22, 2021. Cost - \$278.04. Life Skills Transportation.
- Nina Zimmerman & Mike Bertuzzi's request to take 8 students to IU8 Christmas Party, SCTC, December 10, 2021. Cost - \$217.29. Life Skills Transportation.
- Katherine Spiri's request to have 7 students do District Chorus Pre-Auditions virtually, October 15, 2021. Cost - \$49.00. Chorus budget.
- Dan Miller's request to take 30-35 students to Somerset County FFA Career Development Contest, SCTC, November 10, 2021. Cost - \$300.00. FFA Travel.
- Mike Bertuzzi's request to take 3 students to Logan Valley Mall, Altoona, PA, December 13, 2021. Cost - \$125.00. Life Skills Transportation.
- Doug Paul's request to attend D5 Athletic Director meeting, Pine Grill, Somerset, PA, October 19, 2021. No cost to the district.
- Maria Murphy's request to take 4 students to Youth Summit for Special Olympics, Penn Cambria High School, October 27, 2021. Cost - \$327.89. Life Skills HS & Life Skills District Transportation.
- Brian Thompson's request to attend District 5 Committee meetings, October 20, 2021, January 27, 2022, February 16, 2022, April 20, 2022, & May 11, 2022, location to be determined. No cost to the district.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

Conference/Field Trip/workshop requests already approved:

- Dan Miller's request to take 25-35 students to Somerset County Leadership Conference, SCTC, October 7, 2021. Cost - \$180.00. FFA Travel.

- Teresa Kociola's request to attend virtual Autistic Support/Emotional Support Network meetings, October 13, 2021, November 17, 2021, January 19, 2022, February 23, 2022, and March 30, 2022. No cost to the district.
- Doug Paul's request to attend WestPAC meeting, Shade Elementary, October 6, 2021. No cost to the district.

O. FACILITIES USE REQUESTS

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following facilities use requests:

- Berlin Wrestling Boosters' request to use the MS gym, wrestling room, MS concession stand, & art room, Friday, February 4, 2022, 9:00 p.m. and Saturday, February 5, 2022, 6:00 a.m.-8:00 p.m., PW wrestling tournament.
- Berlin Wrestling Boosters' request to use the elementary library, Wednesday, October 20, 2021, Wednesday, November 17, 2021, Wednesday, December 22, 2021, Tuesday, January 11, 2022, Wednesday, February 23, 2022, & Wednesday, March 23, 2021, 6:00-8:00 p.m., monthly meetings.
- Berlin Wrestling Boosters' request to use the wrestling room, Monday-Friday, November 15, 2021-March 31, 2022, 6:00-8:00 p.m., PW wrestling practice.
- Berlin Wrestling Boosters' request to use the elementary gym, Wednesday, November 10, 2021, 6:00-6:30 p.m., wrestling sign-ups.
- Youth Soccer's request to use the elementary gym, Wednesday, October 20, 2021, 6:00-7:00 p.m., indoor soccer practice.
- Berlin Youth Football's request to use the MS gym, Monday, November 1, 2021, 5:30-7:30 p.m., pizza party.
- Maple Queen/OYW's request to use the auditorium, Sundays, October 17, 24, & 31, & November 7, 2021, 4:00-6:00 p.m., pageant preparation.
- BBSD Foundation's request to use the board room, Sunday, October 24 & Sunday, November 7, 2021, 6:30 p.m., meetings.
- BBES' request to use the elementary library, Wednesday, October 27, 2021, 3:30 p.m., Title I parent meeting.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

Facilities Use requests already approved:

- Amanda Walker's request to use the football field, Saturday, September 25, 2021, 7:00-8:00 p.m., memorial for Gavin Konieczny.
- Berlin Youth Basketball's request to use the MS gym, Wednesdays, September 29-December 1, 2021, 6:00-7:30 p.m. and Thursdays, September 23-December 2, 2021, 6:30-8:00 p.m., basketball practice.
- Berlin Wrestling Boosters' request to use the elementary library, Wednesday, September 22, 2021, 7:00 p.m., meeting.
- Berlin Basketball's request to use the HS gym, September 29, October 4, October 6, October 13, October 20, October 21, October 25, October 28, November 1, November 4, 2021, 6:30-8:30 p.m., open gym.

- Maple Queen/OYW's request to use the auditorium, Sunday, October 3, 2021, 5:00-9:00 p.m., preparation for auditions.
- Berlin Band Boosters' request to use the auditorium, Thursday, October 7, 2021, 6:00-8:00 p.m., fundraiser pick up.
- Berlin Youth Basketball's request to use the MS gym, Monday, October 4, 2021, 3:30-5:30 p.m., Tuesdays, October 12-November 16, 2021, 6:00-7:30 p.m., practice.
- Varsity Girls Basketball's request to use the HS gym, Sundays, October 10-November 14, 2021, 5:30-6:30 p.m., open gym.

P. INFORMATIONAL

Motion by Donna Dively, seconded by Cathy Webreck, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

The meeting adjourned at 8:14 p.m.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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