

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
SEPTEMBER 8, 2022
HS LIBRARY**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Larry Ogline at 6:30 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

<u>Yes</u>	Donna Dively	<u>No</u>	Nathan Menhorn	<u>Yes</u>	Larry Ogline
<u>Yes</u>	Jeff Fisher	<u>Yes</u>	Norman Menhorn	<u>No</u>	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>6:37 p.m.</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Cathy Webreck, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Donna Dively, seconded by Jeff Fisher, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, June 16, 2022. [Exhibit G-1](#)
2. Athletic Account, August 31, 2022. [Exhibit G-2](#)
3. Activity Account, August 31, 2022. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, August 31, 2022. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, August 31, 2022. [Exhibit G-5](#)

Section 508 Vote: all members present voted in the affirmative.

Ayes 6 Nays 0 Abstain

PRESENTATIONS

Summer Learning Academy (SLA) Presentation - Ms. Holly Montgomery, Mrs. Erika Stern, & Mrs. Beth Hoover

Jenna Ogburn entered the meeting at this point.

“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

H. SUPERINTENDENT’S REPORT

1. Morgan Twombly - Student Representative to the Board
2. SCTC All-Board Dinner - September 27, 2022
3. Solicitor Information
4. PSBA Legislative Platform Information
5. New Superintendent Evaluation Form. [Exhibit H-1](#) & [Exhibit H-2](#)
6. Enrollment Numbers:

In Person	721
BBSD Cyber School	6 full-time
	2 part-time
	2 gifted classes
Home School	25

Upcoming Meetings: Board Meeting - Thursday, October 13, 2022

All meetings will be held in the HS Library.

I. STUDENT MEMBER TO THE BOARD REPORT - MORGAN TWOMBLY

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Norman Menhorn, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
2. Motion by Cathy Webreck, seconded by J.T. Kline, to approve to pay North Star School District a fee of \$2500 to provide physics.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
3. Motion by Cathy Webreck, seconded by Donna Dively, to approve a Letter of Agreement with Children’s Aid Home and BBSD to provide day treatment program/partial hospitalization program services for the 2022-2023 school year as presented. [Exhibit J-2](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
4. Motion by Norman Menhorn, seconded by Jeff Fisher, to approve a service agreement between Combustion Service & Equipment Company and BBSD to provide maintenance services as presented. [Exhibit J-3](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
5. Motion by J.T. Kline, seconded by Donna Dively, to approve a counseling services agreement between Bedford-Somerset Developmental & Behavioral Health Services and BBSD as presented. [Exhibit J-4](#)

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Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

6. Motion by Donna Dively, seconded by Cathy Webreck, to approve a membership application with Premier Healthcare Alliance, L.P. as presented. [Exhibit J-5](#)

Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

7. Motion by Cathy Webreck, seconded by Donna Dively, to approve an agreement with Reschini Group to assist in the completion of reporting requirements of the Affordable Care Act as per exhibit. (Bedford-Somerset Consortium will pay the fee for this service.) [Exhibit J-6](#)

Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

8. Motion by J.T. Kline, seconded by Cathy Webreck, to approve the following as volunteer groups that are authorized by the District as supporting our students:

Football Boosters
Volleyball Boosters
Basketball Boosters
Baseball Boosters
Track Boosters
Music Boosters
PTSO
Soccer Boosters
Wrestling Boosters
Rifle Boosters
Softball Boosters
Cheerleading Boosters
Berlin Community Grove Association

All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

9. Motion by Cathy Webreck, seconded by J.T. Kline, to approve a donation of \$1000 each to the Berlin Community Grove & J.B. Schrock Playground.

Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

10. Motion by Norman Menhorn, seconded by J.T. Kline, to approve to engage the services of Ronald Repak, Esq. and Dillon, McCandless, King, Coulter & Graham, LLP as solicitor with no change in rates, effective the close of business on September 16, 2022.

Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

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11. Motion by J.T. Kline, seconded by Donna Dively, to approve an agreement between Intermediate I and BBSD to provide Title I services to students of BBSD who are attending nonpublic schools. [Exhibit J-7](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

12. Motion by J.T. Kline, seconded by Donna Dively, to direct the Board Secretary to cast the following votes for the 2023 PSBA Officers and PSBA Insurance Trust as listed:

President-Elect	Michael Gossert
Vice President	Allison Mathis
Central Zone Representative (three-year term-2023-2025)	Julie Preston
Trustee (pick 2)	Kathy K. Swope Roberta M. Marcus
Forum Steering Committee (pick 2)	Tracy Long Steve Skrocki

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

13. Motion by Norman Menhorn, seconded by Donna Dively, to approve the 2022-2023 Student Assistance Program Service Agreement between Bedford-Somerset Developmental & Behavioral Health Services and BBSD as presented.
[Exhibit J-8](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

14. Motion by J.T. Kline, seconded by Donna Dively, to approve a resolution amending Section 7 of the Local Tax Collector Law as per Act 57 of 2022.
[Exhibit J-9](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

15. Motion by J.T. Kline, seconded by Donna Dively, to grant permission for the Business Manager and Maintenance Supervisor to advertise for a bid for replacement of the domestic hot water boilers and associated plumbing in the high school.
Section 508 Vote: all members present voted in the affirmative.

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Ayes 7 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by J.T. Kline, seconded by Jeff Fisher, to approve an agricultural articulation agreement between Lackawanna College and BBSD as presented.

[Exhibit L-1](#)

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

2. Motion by Norman Menhorn, seconded by Donna Dively, to approve the 2022-2023 bus routes as presented. [Exhibit L-2](#)

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

M. PERSONNEL

1. Motion by Donna Dively, seconded by Cathy Webreck, to approve the following as detention monitors for the 2022-2023 school year:

Holly Montgomery

Vanessa Smith

Susan Straight

Section 508 Vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

2. Motion by Cathy Webreck, seconded by Norman Menhorn, to approve Amanda Dowdy as a long-term substitute for music/chorus for approximately two months.

Section 508 Vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

3. Motion by Norman Menhorn, seconded by Donna Dively, to approve Megan Walker's resignation as high school social studies teacher. [Exhibit M-1](#)

Section 508 Vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

4. Motion by Cathy Webreck, seconded by Donna Dively, to approve Kristie Keefer, Fairhope, PA, as a substitute cafeteria worker retroactive to September 2, 2022.

Section 508 Vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

5. Motion by Donna Dively, seconded by Cathy Webreck, to approve the following pending completion of legal requirements:

David Saylor

Volunteer Band Instructor

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Nick Belcher Soccer Volunteer

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

6. Motion by J.T. Kline, seconded by Jeff Fisher, to approve a stipend of \$300 for the senior class advisor.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
7. Motion by Donna Dively, seconded by J.T. Kline, to approve Cannon Hay as a long-term substitute for 5th grade for approximately four months.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
8. Motion by Cathy Webreck, seconded by Donna Dively, to approve Amy Gair as a long-term substitute in grade 4 for the 2022-2023 school year.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
9. Motion by Cathy Webreck, seconded by Donna Dively, to approve Jessica Remaley as a long-term substitute for high school social studies for the 2022-2023 school year.
Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
10. Motion by Donna Dively, seconded by Cathy Webreck, to approve the following as extra-curricular advisors for the 2022-2023 school year per the extra-curricular salary schedule:

Yearbook	Bethany Ritenour
Forensics	Deb Orendorf
FFA Advisor	Dan Miller
Jr. High Mathcounts	Susan Straight
Sr. High Book Quiz	Chris Fabyanic
Jr. High Book Quiz	Christy McMillen
Elementary Book Quiz	Kim Diehl
Scholastic Quiz	Susan Straight
	Brian Slope
Prom Director	Katie Spiri
Musical	Katie Spiri
Asst. Musical	Doug Spiri
Commencement Director	Jill Boyer
Chorus	Katie Spiri
Student Council	David Remaley
MS Student Council	Mark Smith

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National Honor Society
NJHS

Dana Kissel
Bethany Ritenour
Susan Straight
Deb Orendorf

Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

11. Motion by Jeff Fisher, seconded by Donna Dively, to approve the substitute list for the 2022-2023 school year as per exhibit. [Exhibit M-2](#)

Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by J.T. Kline, seconded by Donna Dively, to approve the following conference/field trip/workshop requests:

- Brian Thompson’s request to attend PIAA District 5 Committee meetings, various locations in District 5, September 21, 2022, October 19, 2022, January 26, 2023, February 15, 2023, April 19, 2023, & May 10, 2023. No cost to the district.
- Dan Miller’s request to attend by zoom 2022-2023 Program of Study Task List Revision workshop, October 6, 2022. No cost to the district.
- Erin Karwatsky’s request to take 12 students to AGH Open Heart Surgery Observation, Allegheny General Hospital, Pittsburgh, PA, October 18, 2022. Cost - \$900.00. HS Science budget.
- Sixth Grade’s request to take 38 students to Fort Ligonier, Ligonier, PA, September 30, 2022. No cost to the district.
- Susan Straight’s request to take 10 students to Math Counts competition, UPJ, Johnstown, PA, February 11, 2023. Cost - \$625.00. Math Counts budget.
- Danielle Hay & Teresa Kociola’s request to attend SAP Networking Conference, SCTC, Somerset, PA, September 21, 2022. Cost - \$50.00. HS Staff Professional Development Contingency.
- Eric Lauer’s request for Dan Miller to take 46 students to J.B. Schrock Playground, Berlin, PA, date to be determined (9:00 a.m.-12:45 p.m.). No cost to the district.
- Katherine Spiri’s request to take 9 students to District Chorus Pre-Auditions, Everett Area High School, Everett, PA, October 16, 2022. Cost - \$395.00. Chorus budget.
- Katherine Spiri’s request to take 33 students to Red Ribbon Rally, Somerset County Courthouse, Somerset, PA, October 21, 2022. Cost - \$325.00. Chorus Transportation budget.
- Teresa Kociola’s request to attend ES/AS Networking Cohorts, Greater Johnstown Technical Center, Johnstown, PA, October 12, 2022, December 14, 2022, January 18, 2023, & March 15, 2023. No cost to the district.

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Section 508 Vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

Conference/Field Trip/workshop requests already approved:

- Turner Paul’s request to attend IU8 Fall Meeting, (PIMS/Penndata), Somerset, PA, September 7, 2022. Cost - \$10.00. Non-certified, non-professional staff development.
- Doug Paul’s request to attend ICC meeting, Duncansville, PA, September 8, 2022. Cost - \$62.50-for half-day substitute wages.

O. FACILITIES USE REQUESTS

Motion by Donna Dively, seconded by Cathy Webreck, to approve the following facilities use requests:

- Berlin Youth Basketball’s request to use the MS gym, Mondays starting September 12-October 31, 2022, 6:00-7:00 p.m., practice.
- Rachel’s Challenge’s request to use the auditorium, Monday, September 19, 2022, 5:00-8:00 p.m., Rachel’s Challenge Community Event.
- Alive Student Ministries & FCA’s request to use the HS front lawn, Wednesday, September 28, 2022, 7:50-8:10 a.m., See You at the Pole.
- NJHS’ request to use the auditorium, Monday, September 26, 2022, 3:30-8:00 p.m., NJHS Induction Ceremony.
- BBSD’s request to use the football field, Wednesday, September 14, 2022, 7:00-8:00 p.m., Reading Under the Lights.
- Berlin Band Boosters’ request to use the auditorium, Thursday, September 15, 2022, 1:30 p.m., fundraiser delivery.
- Berlin Youth Football’s request to use the football stadium, Saturday, October 22, 2022, 9:00 a.m.-12:30 p.m., youth football games.
- Berlin Girl Scout Troop 4648’s request to use the high school front lawn, Saturday, September 17, 2022, 10:00 a.m.-3:00 p.m., Girl Scout Carnival.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

Facilities Use requests already approved:

- Berlin Youth Cheer’s request to use the top of track field area, (elementary gym if raining), Wednesdays & Fridays, September & October 2022, 5:00-6:00 p.m., practice.
- Berlin Youth Cheer’s request to use the HS lawn (elementary gym, if it’s raining), Tuesday, September 6, 2022, time to be determined, pictures.
- Berlin Football’s request to use the elementary gym, Thursday, September 1, 2022, 5:00-7:00 p.m., team dinner.

P. INFORMATIONAL

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Motion by Donna Dively, seconded by Norman Menhorn, to adjourn the meeting.
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain

The meeting was adjourned at 8:05 p.m.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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