

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
DECEMBER 5, 2024
HS Library**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Jenna Ogburn at 6:49 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>YES</u>	Donna Dively	<u>YES</u>	Nathan Menhorn	<u>NO</u>	Allison Rohrs
<u>YES</u>	Jeff Fisher	<u>YES</u>	Norman Menhorn	<u>YES</u>	Tom Smith
<u>YES</u>	J.T. Kline	<u>YES</u>	Jenna Ogburn	<u>YES</u>	Cathy Webreck

- E. COMMENTS FROM THE PUBLIC**

- F. APPROVAL OF THE AGENDA**

Motion by Tom Smith, seconded by Norman Menhorn, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

- G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS**

Motion by Tom Smith, seconded by Jeff Fisher, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, November 14, 2024. [Exhibit G-1](#)
2. Athletic Account, November 30, 2024. [Exhibit G-2](#)
3. Activity Account, November 30, 2024. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, November 30, 2024. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, November 30, 2024. [Exhibit G-5](#)

Section 508 vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

- H. SUPERINTENDENT'S REPORT**

1. Board Retreat - January 18, 2025, 9:00 a.m.-12:00 p.m. - Cup of Soul Cafe
2. Heat Control System

“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

3. Yearbook picture - January voting meeting

Upcoming Meetings:

All meetings will be held in the HS Library.

STUDENT MEMBER TO THE BOARD REPORTS

BBEA REPORT TO THE BOARD

J. BUSINESS ITEMS

1. Motion by Norman Menhorn, seconded by Nathan Menhorn, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Cathy Webreck, seconded by Donna Dively, to approve a resolution electing to not increase the School District's tax rate above the index provided by the Department of Education for the 2025-2026 School Year. [Exhibit J-2](#)
Section 508 vote: On roll call the directors voted as follows:

<u>YES</u> Donna Dively	<u>YES</u> Nathan Menhorn	<u>ABS</u> Allison Rohrs
<u>YES</u> Jeff Fisher	<u>YES</u> Norman Menhorn	<u>NO</u> Tom Smith
<u>YES</u> J.T. Kline	<u>YES</u> Jenna Ogburn	<u>YES</u> Cathy Webreck

Motion carries.
3. Motion by Tom Smith, seconded by Jeff Fisher, to grant permission to start the bidding process for installing a new heat control system to be paid 75% through the Public School Facility Improvement Grant and 25% through district funds.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Cathy Webreck, seconded by Nathan Menhorn to approve the addition of Chayse Hyatt to the bus driver list.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Nathan Menhorn, to approve Jacob Dively and Tim Bowersox as Range Safety Officers for our home rifle matches at \$50/match.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

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M. PERSONNEL

1. Motion by Norman Menhorn seconded by Jeff Fisher, to approve the resignation of Dante Paul as the Varsity Baseball coach. [Exhibit M-1](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by JT Kline, seconded by Cathy Webreck, to approve David Krouse, Berlin, PA, as a volunteer strength coach pending completion of legal requirements.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Norman Menhorn, seconded by Nathan Menhorn, to approve the following as Clock Keepers:
Ashley Brant
Regan Lauer
Riley Lauer
Taylor Hillegass
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
4. Motion by Nathan Menhorn, seconded by Donna Dively, to approve Megan Hare's resignation as personal care aide effective November 26, 2024. [Exhibit M-2](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
5. Motion by Norman Menhorn, seconded by Donna Dively, to approve Hannah Miller, Berlin, PA, as a personal care aide at \$11.50/hour retroactive to December 4, 2024.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
6. Motion by Donna Dively, seconded by Jeff Fisher, to approve to amend motion #7 to reflect the change in Dana Kissel's resignation date to January 16, 2025.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
7. Motion by Donna Dively, seconded by Cathy Webreck, to approve Dana Kissel's resignation as Spanish teacher effective January 16, 2025. [Exhibit M-3](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

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N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Cathy Webreck, seconded by Norman Menhorn, to approve the following conference/field trip/workshop requests:

- Nina Zimmerman's request to attend Complex Learner Network, IU8 offices-Duncansville, Richland, and Ebensburg, December 18, 2024, February 12, 2025, & April 16, 2025. Cost - \$468.00 for substitute wages.
- Jr. High & Sr. High Scholastic Quiz's request to take 18 students to the County Scholastic Quiz Tournament, Somerset Jr. High School, March 12, 2025. Cost - \$677.00. Scholastic Quiz budget.

Section 508 vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

Conference/Field Trip/workshop requests already approved:

- Forensics' request to take 7 students to a Forensics meet, Cambria Heights High School, December 5, 2024. Cost - \$116.64. Forensics budget.
- Amanda Dowdy's request to take 92 students to the National Holocaust Museum, Washington, DC, November 22, 2024. PLEASE NOTE: TRIP RESCHEDULED FOR MARCH/APRIL 2025 DUE TO INCLEMENT WEATHER ON NOVEMBER 22, 2024. ALSO NOTE: COMMUNITY FOUNDATION FOR THE ALLEGHENIES WILL PAY FOR THE TRIP AND BBSD FOUNDATION WILL PAY FOR THE SUBSTITUTE WAGES.

O. FACILITIES USE REQUESTS

Motion by Nathan Menhorn, seconded by Cathy Webreck, to approve the following facilities use requests:

- Berlin National Honor Society's request to use the HS gym, Friday, February 7, 2025, 7:00 a.m. - 2:30 p.m., American Red Cross Blood Drive.
- Berlin Girls Varsity Soccer's request to use the elementary gym, Thursday, February 13, 2025, 6:30-8:00 p.m., indoor soccer.
- Berlin Volleyball's request to use the HS gym, Sundays, December 8 & 15, 2024 & January 5-March 30, 2025, 12:00-4:00 p.m., open gym/off season workouts.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

Facilities Use requests already approved:

- Berlin Junior High Soccer's request to use the elementary gym, Wednesday, December 4, 2024, Monday, December 9, 2024, & Wednesday, December 18, 2024, 5:00-6:30 p.m., soccer workouts.

P. INFORMATIONAL

Motion by Norman Menhorn, seconded by Jeff Fisher, to adjourn the meeting.

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Ayes 8 Nays 0 Abstain _____

The meeting was adjourned at 9:17 p.m.

Rachel Prosser
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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“BBSB Board Goals”

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