

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
DECEMBER 8, 2022
HS LIBRARY**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Larry Oline at 6:46 p.m

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

<u>Yes</u>	Donna Dively	<u>Yes</u>	Nathan Menhorn	<u>Yes</u>	Larry Oline
<u>Yes</u>	Jeff Fisher	<u>Yes</u>	Norman Menhorn	<u>No</u>	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>7:31 p.m.</u>	Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by J.T.Kline, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Jenna Ogburn, seconded by Donna Dively, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, November 8, 2022. [Exhibit G-1](#)
 2. Athletic Account, November 30, 2022. [Exhibit G-2](#)
 3. Activity Account, November 30, 2022. [Exhibit G-3](#)
 4. General, Construction, Capital Reserve, and Investment Accounts, November 30, 2022. [Exhibit G-4](#)
 5. Cafeteria and Payroll Funds, November 30, 2022. [Exhibit G-5](#)
- Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain

STUDENT SPOTLIGHT

Colton Custer - Grade 8

H. SUPERINTENDENT'S REPORT

1. Don Stutzman - Retirement Recognition
2. Marlaina Shaffer - Recognition

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“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

3. Annual Financial Report - Lori Gindlesperger. [Exhibit H-1A](#), [Exhibit H-1B](#)
4. Budget - Resolution versus early budget - Lori Gindlesperger
5. Grove Update - Mr. Kline
6. Board Retreat - February 11, 2023 - Cup of Soul Cafe
7. Yearbook Picture - January Meeting

Upcoming Meetings: Board Retreat - February 11, 2023 - 8:30-11:30 a.m. - _____
Location - Cup of Soul Cafe
January Board meeting, January 12, 2023 - 6:30 p.m.
 All meetings will be held in the HS Library.

Cathy Webreck entered the meeting at this point.

I. STUDENT MEMBER TO THE BOARD REPORT - MORGAN TWOMBLY

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
 Section 508 vote: all members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____
2. Motion by Norman Menhorn, seconded by Jeff Fisher, to approve the 2022-2023 Extended Campus Agreement as presented. [Exhibit J-2](#)
 Section 508 vote: all members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____
3. Motion by J.T.Kline, seconded by Jenna Ogburn, to approve to allow senior football players to purchase their football helmets.
 Section 508 vote: all members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by J.T.Kline, seconded by Donna Dively, to adopt revised policy No. 003 - "Functions". [Exhibit L-1](#)
 All members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Jeff Fisher, to approve the steering committee for the 2023- 2026 BBSD Comprehensive Plan as presented. [Exhibit L-2](#)
 All members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____

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Motion by J.T.Kline, seconded by Donna Dively, to adjourn to Executive Session to discuss personnel matters.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Motion by Norman Menhorn, seconded by J.T.Kline, to reconvene the regular meeting.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

The members met in Executive Session from 8:00 p.m. until 8:35 p.m..

M. PERSONNEL

1. Motion by Jenna Ogburn, seconded by Norman Menhorn, to approve the resignation of Zachary Paci, long-term substitute for high school social studies, effective November 22, 2022. [Exhibit M-1](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

2. Motion by Donna Dively, seconded by Nathan Menhorn, to approve the following as classroom volunteers retroactive to November 21, 2022:

Erin VanGilder
Jenna Ogburn
Erin Riley
Kayla Chalk
Cassandra Dively
Emily Engle
Marah Yachere
Brittany Weyant
Whitney Edwards
Meghan Hay
Tracy Henry

All members present voted in the affirmative, except Jenna Ogburn who abstained.

Ayes 7 Nays 0 Abstain 1

3. Motion by Norman Menhorn, seconded by Nathan Menhorn, to approve Rick Kimmel as a music volunteer pending completion of legal requirements.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

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4. Motion by J.T.Kline, seconded by Jeff Fisher, to approve Mandy Cooper to be paid not to exceed 20 hours at \$28.50/hour plus benefits for Lego League to be reimbursed by EITC funds.
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____
5. Motion by Donna Dively, seconded by J.T.Kline, to approve Tiesha Knopsnyder, Meyersdale, PA, as a substitute custodian at a rate of \$9.00/hour pending completion of legal requirements.
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____
6. Motion by Donna Dively, seconded by Nathan Menhorn, to approve the following as IU8 certified day-to-day teaching substitutes pending completion of legal requirements.
Mary “Veil” James, Stoystown, PA,
Zabrina Fisher, Meyersdale, PA
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____
7. Motion by Donna Dively, seconded by Nathan Menhorn, to approve Lauren Shaulis, Meyersdale, PA, as a student day-to-day teaching substitute pending completion of legal requirements.
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____
8. Motion by J.T.Kline, seconded by Cathy Webreck, to approve Brady Boburchock, Berlin, PA, and Storm McDonald, Berlin, PA, as volunteer wrestling coaches pending completion of legal requirements.
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____
9. Motion by Norman Menhorn, seconded by Jeff Fisher, to approve a change in status for Brad Kister from assistant junior high wrestling coach to volunteer wrestling coach.
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____
10. Motion by Donna Dively, seconded by Cathy Webreck, to approve a change in status for Kristie Keefer from part-time to substitute cafeteria worker.
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____

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11. Motion by Norman Menhorn, seconded by Jeff Fisher, to approve Denise Peck as a substitute cafeteria worker pending completion of legal requirements.
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____

12. Motion by Nathan Menhorn, seconded by Donna Dively, to approve the following as Forensics volunteers pending completion of legal requirements:
Heidi Coleman
Tammy Burns
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain ____

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following conference/field trip/workshop requests:

- Brian Thompson & Eric Lauer's request to attend Building A Culture of Excellence, The Casino at Lakemont, Altoona, PA, January 18, 2023. Cost - \$70.00. HS Principal Professional Development.
- Katherine Spiri's request to take 83 students to Meadow View Nursing Home, Meyersdale Rehab Center, Community Life Somerset, and Siemon's, December 21, 2022. Cost - \$650.00. Chorus Transportation budget.
- Debbie Orendorf's request to take 9 students to Conemaugh Township High School, Davidsville, PA, January 10, 2023. Cost - \$282.50. Forensics budget.
- Debbie Orendorf's request to take 9 students to Conemaugh Township High School, Davidsville, PA, January 25, 2023. Cost - \$282.50. Forensics budget.
- Dan Miller's request to take 40-50 students to PA Farm Show/Mid Winter Convention, Harrisburg, PA, January 9, 2023. Cost - \$1230.00. FFA Travel.

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain ____

Conference/Field Trip/workshop requests already approved:

- Brian Thompson's request to attend Somerset County Principal's meeting, SCTC, Somerset, PA, December 1, 2022. No cost to the district.
- Forensics' request to take 5 students to Forensics Meet, Forest Hills High School, Sidman, PA, December 5, 2022. Cost - \$150.00. Forensics budget.

O. FACILITIES USE REQUESTS

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following facilities use requests:

- Forensics' request to use MS room 004, Tuesday, December 13, 2022, 4:00-6:00 p.m., Congressional Debate.

- Linda's Dance Studio's request to use the auditorium, Saturday, April 29, 2023, 11:00 a.m.-6:00 p.m. and Sunday, April 30, 2023, 12:00-6:00 p.m., dance recital.
- Berlin Volleyball Boosters' request to use the MS gym & concession stand, Saturday, March 4, 2023, 8:00 a.m.-5:00 p.m., volleyball tournament.
- Berlin Volleyball Boosters' request to use the MS & HS gyms & concession stands, Saturday, March 25, 2023, 8:00 a.m.-5:00 p.m., volleyball tournament.
- Indoor Track's request to use the elementary gym, Mondays in January and February, 2023, 3:30-5:30 p.m., indoor track practice.
- Somerset County Fair Queen Committee's request to use the auditorium, Sundays, December 11 & 18, 2022, 3:30-6:30 p.m. & January 1, 8, & 15, 2023, 2:00-5:00 p.m., PA Fair Queen competition practice.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Facilities Use requests already approved:

- Berlin Varsity Girls Soccer's request to use the MS gym, Saturdays, December 3, 10, & 17, 2022, 3:00-5:00 p.m., indoor soccer open gym.
- PTSO's request to use the elementary gym, Wednesday, December 7, 2022, 6:00-8:00 p.m., Thursday, December 8, 2022, 8:00 a.m.-8:00 p.m., Friday, December 9, 2022, 8:00 a.m.-8:00 p.m., and Saturday, December 10, 2022, 8:00 a.m.-5:00 p.m., Christmas Bazaar.

P. INFORMATIONAL

1. Occupational Advisory Committee Meeting Minutes. [Exhibit P-1](#)
2. Local Advisory Committee Meeting Minutes. [Exhibit P-2](#)

Motion by Cathy Webreck, seconded by Nathan Menhorn, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

The meeting adjourned at 8:43 p.m.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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