

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT**  
**UNOFFICIAL BOARD OF DIRECTORS' RE-ORGANIZATIONAL MEETING MINUTES**  
**DECEMBER 7, 2023 – 6:30 PM**  
**HS LIBRARY**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board Member Norman Menhorn at 6:41 p.m.

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. MOMENT OF SILENCE**

**D. ROLL CALL**

<u>Yes</u> Donna Dively	<u>Yes</u> Nathan Menhorn	<u>Yes</u> Allison Rohrs
<u>Yes</u> Jeff Fisher	<u>Yes</u> Norman Menhorn	<u>Yes</u> Cathy Webreck
<u>Yes</u> J.T. Kline	<u>Yes</u> Jenna Ogburn	_____

**E. APPROVAL OF THE AGENDA**

Motion by Nathan Menhorn, seconded by Cathy Webreck, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain \_\_\_\_\_

**F. 1. Motion by Nathan Menhorn, seconded by Jeff Fisher, to open nominations for Temporary President.**

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain \_\_\_\_\_

Nathan Menhorn nominated Norman Menhorn, Donna Dively seconds.

**2. Motion by Cathy Webreck, seconded by Donna Dively, to close nominations for Temporary President.**

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain \_\_\_\_\_

**3. Motion by Cathy Webreck, seconded by J.T. Kline, to officially approve Norman Menhorn as Temporary President.**

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain \_\_\_\_\_

**4. Motion by Jenna Ogburn, seconded by Allison Rohrs, to fill a Board vacancy if required.**

Ayes 5 Nays 2 Abstain 1

<u>YES</u> Donna Dively	<u>YES</u> Nathan Menhorn	<u>ABS</u> Allison Rohrs
<u>YES</u> Jeff Fisher	<u>YES</u> Norman Menhorn	<u>NO</u> Cathy Webreck
<u>NO</u> J.T. Kline	<u>YES</u> Jenna Ogburn	_____

The motion carried, Allison Rohrs abstained.

Nathan Menhorn nominated Tom Smith, JT Kline seconds.

5. Motion by Nathan Menhorn, seconded by JT Kline, to appoint Tom Smith to the vacant position.

Ayes 5 Nays 2 Abstain 1

NO Donna Dively

YES Nathan Menhorn

NO Allison Rohrs

ABS Jeff Fisher

YES Norman Menhorn

YES Cathy Webreck

YES J.T. Kline

YES Jenna Ogburn

\_\_\_

The motion carried, Jeff Fisher abstained.

6. Motion by Cathy Webreck, seconded by Nathan Menhorn, to open nominations for Board President for a one year term.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain \_\_\_

JT Kline nominated Jenna Ogburn, Cathy Webreck seconds.

7. Motion by Cathy Webreck, seconded by Nathan Menhorn, to close nominations for Board President.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain \_\_\_

8. Motion by Nathan Menhorn, seconded by Cathy Webreck, to officially approve Jenna Ogburn as Board President.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain \_\_\_

9. Motion by Norman Menhorn, seconded by Cathy Webreck, to open nominations for Board Vice President for a one year term.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain \_\_\_

Norman Menhorn nominates JT Kline, Cathy Webreck seconds.

10. Motion by Cathy Webreck, seconded by Norman Menhorn, to close nominations for Board Vice President.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain \_\_\_

11. Motion by Cathy Webreck, seconded by Nathan Menhorn, to officially approve J.T. Kline as Board Vice President.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain \_\_\_

12. Motion by Norman Menhorn, seconded by Nathan Menhorn, to open nominations for BBSD Representative to the Somerset County Technology Center for a three year term.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain \_\_\_

Norman Menhorn nominated Donna Dively, JT Kline seconds.

13. Motion by Cathy Webreck, seconded by Jeff Fisher, to close nominations for BBSD Representative to the Somerset County Technology Center.  
All members present voted in the affirmative.  
Ayes 8 Nays 0 Abstain \_\_\_\_\_
14. Motion by Nathan Menhorn, seconded by Cathy Webreck, to officially approve Donna Dively as BBSD Representative to the Somerset County Technology Center.  
All members present voted in the affirmative.  
Ayes 8 Nays 0 Abstain \_\_\_\_\_
15. Motion by Cathy Webreck, seconded by Nathan Menhorn, to open nominations for the Alternate BBSD Representative to the Somerset County Technology Center for a three year term.  
All members present voted in the affirmative.  
Ayes 8 Nays 0 Abstain \_\_\_\_\_
- Cathy Webreck nominated Jeff Fisher, Norman Menhorn seconds.
16. Motion by J.T. Kline, seconded by Cathy Webreck, to close nominations for the Alternate BBSD Representative to the Somerset County Technology Center.  
All members present voted in the affirmative.  
Ayes 8 Nays 0 Abstain \_\_\_\_\_
17. Motion by Norman Menhorn, seconded by Cathy Webreck, to officially approve Jeff Fisher as Alternate BBSD Representative to the Somerset County Technology Center.  
All members present voted in the affirmative.  
Ayes 8 Nays 0 Abstain \_\_\_\_\_
18. Motion by Cathy Webreck, seconded by Allison Rohrs, to open nominations for the PSBA Legislative Chairperson for a one year term.  
All members present voted in the affirmative.  
Ayes 8 Nays 0 Abstain \_\_\_\_\_
- Cathy Webreck nominated Jenna Ogburn, Norman Menhorn seconds.
19. Motion by Norman Menhorn, seconded by Nathan Menhorn, to close nominations for PSBA Legislative Chairperson.  
All members present voted in the affirmative.  
Ayes 8 Nays 0 Abstain \_\_\_\_\_
20. Motion by Cathy Webreck, seconded by Jeff Fisher to officially approve Jenna Ogburn as PSBA Legislative Chairperson.  
All members present voted in the affirmative.  
Ayes 8 Nays 0 Abstain \_\_\_\_\_

**G. SUPERINTENDENT'S REPORT**

1. Establish meeting dates and times for the year.  
All meetings will begin at 6:30 p.m.

Thursday, January 11, 2024  
Thursday, February 15, 2024 - **Third Thursday**  
Thursday, March 14, 2024  
Thursday, April 11, 2024  
Thursday, May 9, 2024  
Thursday, June 13, 2024  
Thursday, July 11, 2024  
Thursday, August 8, 2024  
Thursday, September 12, 2024  
Thursday, October 10, 2024  
**Tuesday**, November 12, 2024 - Tuesday due to BBSD Foundation Dinner  
Thursday, December 5, 2024 - Board Re-Organizational Meeting – 6:30 PM  
Board Meeting immediately following Re-organizational meeting

Motion by Norman Menhorn, seconded by Cathy Webreck, to adjourn the re-organizational meeting.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain     

The meeting adjourned at 7:38pm.

**Oath of Office: I do solemnly swear (or affirm) that I will support, obey and defend the Constitution of the United States and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.**

**DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.**