

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
NOVEMBER 8, 2022
HS LIBRARY**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Larry Oline at 6:31 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

<u>No</u>	Donna Dively	<u>No</u>	Nathan Menhorn	<u>Yes</u>	Larry Oline
<u>Yes</u>	Jeff Fisher	<u>Yes</u>	Norman Menhorn	<u>Yes</u>	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Cathy Webreck, seconded by Jenna Ogburn, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Norman Menhorn, seconded by Jeff Fisher, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, October 13, 2022. [Exhibit G-1](#)
 2. Athletic Account, October 31, 2022. [Exhibit G-2](#)
 3. Activity Account, October 31, 2022. [Exhibit G-3](#)
 4. General, Construction, Capital Reserve, and Investment Accounts, October 31, 2022. [Exhibit G-4](#)
 5. Cafeteria and Payroll Funds, October 31, 2022. [Exhibit G-5](#)
- Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain

STUDENT SPOTLIGHT

Gannon Shepley - Grade 4

H. SUPERINTENDENT'S REPORT

1. Coaching Salary Discussion.
2. Act 13 Building Level Scores (2021-2022)

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“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

3. PSBA Convention Comments

Upcoming Meetings: Board Re-organizational Meeting - Thursday, December 8, 2022 - 6:30 p.m. - Regular Board meeting immediately following the Re-organizational meeting.

Board Retreat - February 11, 2023 - 8:30-11:30 a.m. - Location - TBD

All meetings will be held in the HS Library.

I. STUDENT MEMBER TO THE BOARD REPORT - MORGAN TWOMBLY

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Norman Menhorn, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
2. Motion by Cathy Webreck, seconded by J.T.Kline, to approve a \$500 donation to Berlin Fire Department.
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Jenna Ogburn, seconded by Allison Rohrs, to place revised Policy No. 003 - "Functions" on the table for public inspection for 30 days. [Exhibit L-1](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
2. Motion by Norman Menhorn, seconded by Jenna Ogburn, to adopt revised Policy No. 005 - "Organization". [Exhibit L-2](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
3. Motion by Jenna Ogburn, seconded by Jeff Fisher, to adopt revised Policy No. 007 - "Distribution". [Exhibit L-3](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
4. Motion by Cathy Webreck, seconded by J.T.Kline, to adopt reviewed Policy No. 113.4 - "Confidentiality of Special Education Student Information". [Exhibit L-4](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

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5. Motion by Norman Menhorn, seconded by J.T.Kline, to adopt revised Policy No. 200 - "Enrollment in District". [Exhibit L-5](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
6. Motion by Jeff Fisher, seconded by Jenna Ogburn, to adopt reviewed Policy No. 907 - "School Visitors". [Exhibit L-6](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
7. Motion by J.T.Kline, seconded by Jeff Fisher, to approve a Facility Use Agreement with The American Red Cross as presented. [Exhibit L-7](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
8. Motion by Cathy Webreck, seconded by Jenna Ogburn, to approve an articulation agreement between Berlin Brothersvalley High School and Garrett College as presented. [Exhibit L-8](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
9. Motion by Norman Menhorn, seconded by Cathy Webreck, to approve an Affiliation Agreement for Field Practica Pre-Clinical and Student Teaching between the University of Pittsburgh-Johnstown and BBSD as presented. [Exhibit L-9](#)
All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

Motion by J.T.Kline, seconded by Norman Menhorn, to adjourn to Executive Session to discuss personnel matters.

All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

Motion by Norman Menhorn, seconded by Cathy Webreck, to reconvene the regular meeting.

All members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

The members met in Executive Session from 7:47 p.m until 8:25 p.m.

M. PERSONNEL

1. Motion by Cathy Webreck, seconded by J.T.Kline, to approve the following as custodial substitutes on an as needed basis at their regular rate of pay:

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Amy Gabuya	retroactive to November 1, 2022
Tonya Brenneman	retroactive to November 1, 2022
Kerry Hersch	retroactive to October 10, 2022
Marlaina Shaffer	retroactive to October 10, 2022

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

2. Motion by Cathy Webreck, seconded by Allison Rohrs, to approve Dave Remaley as a detention monitor for the 2022-2023 school year.
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
3. Motion by Norman Menhorn, seconded by J.T.Kline, to approve the following as IU8 certified day-to-day teaching substitutes pending completion of legal requirements:
Rachael Grigg, Acosta, PA
Brittany Salor, Sipesville, PA
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
4. Motion by Norman Menhorn, seconded by Jeff Fisher, to approve Zachary Paci, Brownsville, PA, as a long-term substitute for high school social studies on step 1 of the current BBEA contract retroactive to October 31, 2022.
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
5. Motion by Jeff Fisher, seconded by Norman Menhorn, to approve Laura Camardo's resignation as full-time custodian effective October 22, 2022. [Exhibit M-1](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
6. Motion by Cathy Webreck, seconded by Jeff Fisher, to approve a change in status for Kristie Keefer from substitute to part-time cafeteria worker.
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____
7. Motion by Cathy Webreck, seconded by Jenna Ogburn, to approve Stacey Rosenberger, Meyersdale, PA, as a substitute cafeteria worker pending completion of legal requirements.
Section 508 vote: all members present voted in the affirmative.
Ayes 7 Nays 0 Abstain _____

"BBSB Board Goals"

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8. Motion by Norman Menhorn, seconded by J.T.Kline, to approve Bonnie Labrel, Berlin, PA, as a full-time custodian at a rate of \$9.00/hour pending completion of legal requirements.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

9. Motion by Norman Menhorn, seconded by Jeff Fisher, to approve Zac Cooney's resignation as head baseball coach effective immediately. [Exhibit M-2](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

10. Motion by Jenna Ogburn, seconded by Jeff Fisher, to approve the following as overnight field trip chaperones for the chorus trip to Disney World, Orlando, FL, pending completion of legal requirements:

Mandy Leonard
Dana Seaman
Brian Slope
Jill Slope
Alex Saylor
Courtney Barna
Robin Fochtman
Wendy Boyer
Samantha Smith

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Norman Menhorn, seconded by Jenna Ogburn, to approve the following conference/field trip/workshop requests:

- Christy McMillen's request to take 10 students to Meadow View Nursing Center, Berlin, PA, November 16, 2022. No cost to the district.
- Danielle Hay's request to attend Be Utility Wise Conference, Johnstown Holiday Inn, Johnstown, PA, November 9, 2022. No cost to the district.
- Katie Spiri's request to take 12 students to Senior High County Chorus, Somerset High School, Somerset PA, November 21-22, 2022. Cost - \$690.00. Chorus budget.
- Katie Spiri's request to take 10 students to Junior High County Chorus, Somerset High School, Somerset, PA, November 21-22, 2022. Cost - \$200. Chorus budget.
- Mike Bertuzzi's request to take 4 students to Westmoreland Mall, Greensburg, PA, December 20, 2022. Cost - \$118.00. Life Skills Transportation.

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- Mike Bertuzzi, Nina Zimmerman, & Mandy Cooper’s request to take 9 students to IU8 Christmas Party, SCTC, Somerset, PA, December 9, 2022. Cost - \$200.00. Life Skills Transportation.
- Kim Diehl’s request to take approximately 20 students to Salvation Army-Ringing Kettle Bells, Logan Valley Mall, Altoona, PA, December 13, 2022. Leo Club will pay for this trip.
- Rebecca Courtney’s request to take approximately 57 students to A Musical Christmas Carol, Byham Theater, Pittsburgh, PA, December 14, 2022. Cost - \$2514.00. General budget and student fundraising will pay for this trip.
- Catherine Berkebile’s request to attend ServSafe Class and test, Hampton Inn, Altoona, PA, November 28 & December 5, 2022. Cost - \$190.00. Cafeteria Staff Development.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

Conference/Field Trip/workshop requests already approved:

- Dan Miller’s request to take 4 students to PA Fish & Boat Commission Shawnee Lake Habitat Project, Shawnee State Park & Reynoldsdale Fish Hatchery, October 24, 2022. Cost - \$150.00. FFA Travel/Career Readiness Grant.
- Brian Slope’s request to attend 360 Software Training, IU8, Altoona, PA, November 1, 2022. Cost - \$125.00-substitute wages.
- Doug Paul’s request to take 49 students to Appalachian Bowl Luncheon, Richland Fire Hall, October 26, 2022. Cost - \$297.50. Athletic budget.
- Doug Paul’s request to attend ICC Meeting, Huntingdon, PA, November 3, 2022. Cost - \$62.50-substitute wages.

O. FACILITIES USE REQUESTS

Motion by J.T.Kline, seconded by Cathy Webreck, to approve the following facilities use requests:

- Berlin Wrestling Boosters’ request to use the wrestling room, November 22, 2022-April 10, 2023, Monday-Friday, 6:00-8:00 pm., youth wrestling practice.
- Berlin Wrestling Boosters’ request to use the MS gym/cafeteria & wrestling room, Saturday, February 4, 2023, 7:00 a.m.-9:00 p.m., youth wrestling tournament.
- Berlin Wrestling Boosters’ request to use the elementary gym, Thursday, November 17, 2022, 6:30-8:30 p.m., varsity parent meeting/booster meeting.
- Berlin Varsity Softball’s request to use the elementary gym, Tuesdays & Thursdays, January 5-31, 2023, 5:30-7:00 p.m., open gym.
- Berlin Varsity Softball’s request to use the elementary gym, Tuesdays & Thursdays, February 2-28, 2023, 5:30-7:00 p.m., open gym.
- Berlin Volleyball Boosters’ request to use the MS cafeteria, Sunday, November 13, 2022, 6:00 p.m., End of Year banquet.

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- Lauren Gindlesperger’s request to use the district track, Thursday, November 24, 2022, 8:00-10:00 a.m., Turkey Trot.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

Facilities Use requests already approved:

- Berlin Jr. High Soccer’s request to use the elementary gym, Wednesday, October 19, 2022, 3:30-4:30 p.m., end of season pizza party.
- Berlin Wrestling Boosters request to use the elementary library, Tuesday, October 18, 2022, 6:30 p.m., booster meeting.
- Berlin Rifle Team’s request to use the elementary library, Tuesday, November 1, 2022, 5:30-6:30 p.m., parent meeting.
- Berlin Wrestling Boosters’ request to use the MS gym, Wednesday, November 2, 2022, 6:00 p.m., youth wrestling sign-ups.
- Berlin Girls’ Basketball’s request to use the MS & HS gym, October 26, 31, November 2, 3, 7, 8, 9, 10, 14, & 16, 2022. 3:30-5:00 p.m., open gym.

P. INFORMATIONAL

Motion by Cathy Webreck, seconded by Allison Rohrs, to adjourn the meeting.

Section 508 vote: all members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

The meeting adjourned at 8:35 p.m.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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