

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
OCTOBER 12, 2023 - 6:30 P.M.
HS Library**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Larry Oline at 6:31 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>Yes</u>	Donna Dively	<u>No</u>	Nathan Menhorn	<u>Yes</u>	Larry Oline
<u>Yes</u>	Jeff Fisher	<u>Yes</u>	Norman Menhorn	<u>6:33pm</u>	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck

- E. COMMENTS FROM THE PUBLIC**

- F. APPROVAL OF THE AGENDA**

Motion by Donna Dively, seconded by Jeff Fisher, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

- G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS**

Motion by Norman Menhorn, seconded by Cathy Webreck, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, September 19, 2023. [Exhibit G-1](#)
2. Athletic Account, September 30, 2023. [Exhibit G-2](#)
3. Activity Account, September 30, 2023. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, September 30, 2023. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, September 30, 2023. [Exhibit G-5](#)

Section 508 vote: All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain

Allison Rohrs entered the meeting at this time.

PRESENTATIONS

Summer Learning Academy (SLA) 2023 Review - Ms. Holly Montgomery, Mrs. Erika Stern, & Mrs. Beth Hoover

“BBSD Board Goals”

- | | | | | |
|--|--|---|--|---|
| 1. Promote academic growth throughout the student population | 2. Explore and enhance curriculum opportunities and delivery options | 3. Cultivate independent thinking, resiliency and connectedness in all students | 4. Provide opportunities for students to explore, plan and pursue educational and career goals | 5. Maintain fiscal solvency relative to district demographics |
|--|--|---|--|---|

H. SUPERINTENDENT'S REPORT

1. November Board Meeting - Tuesday, November 7, 2023.
2. BBSD Foundation Dinner - Thursday, November 9 - 6:00 p.m.
3. BEF Hearing - November 9 - 10:00 a.m. - Bedford High School
4. 2023-2026 Comprehensive Plan
5. Chain Reaction
6. Superintendent Search Update
7. Veteran's Day Assembly - November 10

Upcoming Meetings: Board Meeting - TUESDAY, NOVEMBER 7, 2023 - 6:30 p.m.

All meetings will be held in the HS Library.

I. STUDENT MEMBER TO THE BOARD REPORT-SHAY FOCHTMAN

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Cathy Webreck, seconded by Jeff Fisher, to approve a contract between PSBA and BBSD to provide the Career Gateway posting service for Superintendent of Schools retroactive to September 27, 2023. [Exhibit J-2](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Donna Dively, seconded by Cathy Webreck, to approve Rachel Prosser as Board Secretary for a four-year term, November 1, 2023 through November 30, 2027.
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
4. Motion by Norman Menhorn, seconded by J.T. Kline, to approve to contribute \$200 in support of the Somerset County SAP District Council for the 2023-2024 school year.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
5. Motion by Donna Dively, seconded by Allison Rohrs, to approve to add a Range Safety Officer for home rifle matches at a rate of \$50/match to the Officials' fee schedule.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

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6. Motion by Donna Dively, seconded by Cathy Webreck, to approve activity advisors and officers for the 2023-2024 school year as per exhibit. [Exhibit J-3](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
7. Motion by Jeff Fisher, seconded by Donna Dively, to approve a parent transportation contract at the IRS approved mileage rate pending completion of parent contract.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
8. Motion by Norman Menhorn, seconded by L.T. Kline to add a motion regarding bank signatures to the October 12, 2023, Board agenda.
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
9. Motion by Cathy Webreck seconded by Jeff Fisher to remove Lori Gindlesperger as an authorized signer and replace with Rachel Prosser on all Berlin Brothersvalley School District bank accounts as of November 1, 2023.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Donna Dively, seconded by Cathy Webreck, to approve the following additions to the bus driver list:
Braden Fochtman
Jonathan Hale, pending completion of legal requirements
Linda Baker, van driver
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Jeff Fisher, to approve Maria Murphy as the Unified Champion Schools Program Bocce Ball coach at a stipend to be paid by Special Olympics.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

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3. Motion by Cathy Webreck, seconded by J.T. Kline, to approve the Varsity Girls Basketball team to play in a weekend (Saturday/Sunday) tournament (Play 4 Mae) at Woodland Hills on Saturday, December 2 & Sunday, December 3, 2023. All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
4. Motion by J.T. Kline, seconded by Cathy Webreck, to approve the Varsity Boys and Girls Basketball teams to play in a weekend (Saturday/Sunday) tournament (MLK Classic - Hoops for Harmony) at Chambersburg on Saturday, January 13 and Sunday, January 14, 2024. All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

M. PERSONNEL

1. Motion by Donna Dively, seconded by J.T. Kline, to approve the resignation of Heather Hunt, cafeteria substitute, effective September 21, 2023. [Exhibit M-1](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Cathy Webreck, seconded by Donna Dively, to approve Keri Weighley as an overnight field trip chaperone. All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by J.T. Kline, seconded by Jeff Fisher, to approve a stipend of \$5000 for Doug Paul as Dean of Students from August 29, 2023 through December 1, 2023.
Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
4. Motion by Norman Menhorn, seconded by J.T. Kline to approve the following to be paid at \$28.50/hour plus benefits for Lego League to be reimbursed by EITC funds and BBSD Foundation:

Erika Stern	not to exceed 22 hours
Jill Marker	not to exceed 18 hours

 Section 508 vote: All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
5. Motion by Donna Dively, seconded by Cathy Webreck, to approve Dr. David Reeder's letter of retirement effective May 2024. [Exhibit M-2](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

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6. Motion by Cathy Webreck, seconded by Allison Rohrs, to approve the following change to the current Extracurricular Salary Schedule:

Rifle

Current Base Rate	plus experience/each
Head Coach	\$1500
Assistant	\$1200

Rifle

Proposed	Base Rate	plus experience/each
Head Coach	\$900	
Assistant	\$900	
Assistant	\$900	

Section 508 vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

7. Motion by Norman Menhorn, seconded by Donna Dively, to approve the following winter sports coaches pending completion of legal requirements:

Rifle

Head Coach	Eric Johnson
Assistant	Holly Montgomery
Assistant	Hannah Miller
Volunteers	Ben Whipkey, Angie Pelar

Girls Basketball

Head Coach	Rachel Prosser
Assistant	Katie Flick
Jr. High Head Coach	Cannon Hay
Assistant	Kourtney Walls
Volunteers	Tess Straight, Marah Yachere, Mike Harbaugh, Emily Engle, Erica Brown

Boys Basketball

Head Coach	Tanner Prosser
Assistant	Eric Lauer
Assistant	Jake Zorn
Jr. High Head Coach	Dante Porter
Assistant	
Volunteers	Craig Stiffler, Dante Paul, Isaiah Paul, Brentson Harding, Zac Cooney, Cole Blubaugh

Wrestling

Head Coach	Braden Fochtman
Assistant	Austin Lee

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Jr. High Head Coach

Assistant

Volunteers

Brian Smith, Clayton Lee, Brad Kister,

Bryce Fochtman, George Childers

Section 508 vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Cathy Webreck, seconded by Norman Menhorn, to approve the following conference/field trip/workshop requests:

- Fifth Grade's request to take 64 students to Young People's Concert by Johnstown Symphony Orchestra, Pasquerilla Performing Arts Center, Johnstown, PA, and Hoss's Steak & Sea House, Johnstown, PA, November 14, 2023. Cost - \$1023.10. PTSO will pay for this trip.
- Doug Paul's request to attend ICC Scheduling Meeting, Everett School District, Everett, PA, October 27, 2023. Cost - \$62.50-half-day substitute.
- Doug Paul and Dante Paul's request to attend ICC Fall Business Meeting/Football Conference Meeting, Park Hills, Altoona, PA, November 2, 2023. Cost - \$125 - substitute wage.
- Kim Diehl & Christy McMillen's request to take 12-36 students to Elementary Reading Competition, Bellwood-Antis School District, Bellwood, PA, November 14, 2023. Cost - \$1083.50. Book Quiz budget.
- Christine Fabyanic & Christy McMillen's request to take 20-30 students to Middle & High School Reading Competitions, Bellwood-Antis School District, Bellwood, PA, November 16, 2023. Cost - \$931.00. Book Quiz budget.
- Dana Kissel's request to take approximately 22 students to Edgar Rene Spanish Concert, Fairmont State University, Fairmont, WV, December 6, 2023. Cost - \$1499.00. Spanish Club will cover all costs.
- Christy McMillen's request to attend Cambria County SAP Networking Day, St. Francis University, Loretto, PA, October 26, 2023. No cost to the district.
- Roxanna Ritchey's request to attend Somerset County SAP Networking Day, St. Francis University, Loretto, PA, October 26, 2023. \$125 - substitute wages.
- FFA's request to take approximately 25 students to Somerset County FFA Fall Skills CDE's, SCTC, Somerset, PA, November 16, 2023. Cost - \$425.00. FFA budget.
- Debra Orendorf's request to take 5 students to Forensics Demonstration workshop, Cambria Heights High School, October 17, 2023. Cost - \$208.00. Forensics budget.
- Katie Spiri's request to take 11 students to Senior High County Chorus, Conemaugh Township High School, Davidsville, PA, November 20-21, 2023. Cost - \$990.00. Chorus budget.

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- Katie Spiri's request to take 12 students to Junior High County Chorus, Conemaugh Township High School, Davidsville, PA, November 20-21, 2023. Cost - \$240.00. Chorus budget.
- Dawn Gindlesperger's request to attend virtually Lessons Learned from A Public School District Cyber Attack/Data Breach, October 13, 2023. Cost - \$80.00. Non-certified non-instructional staff development.

Section 508 vote: All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

Conference/Field Trip/workshop requests already approved:

- Dan Miller's request to take 6 students to various fabrication places of employment, Somerset, PA, October 10 & 27, 2023. Cost - \$500. Tech Ed budget.
- Jessica Hemminger's request to attend STEAM conference, Penn State Allegheny, October 7, 2023. Cost - \$39.95. MS Staff Development Certified Instructional Transportation.

O. FACILITIES USE REQUESTS

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following facilities use requests:

- Berlin Youth Cheer's request to use the elementary gym, Wednesday, October 18, 2023, 5:00-6:00 p.m., end of year party.
- Berlin Churches' request to use the auditorium, Saturday & Sunday, December 2 & 3, 2023, 9:00 a.m.-4:00 p.m., Combined community handbell rehearsal and concert.
- Berlin Youth Football's request to use the MS gym & BYF equipment shed, Monday, October 30, 2023, 5:30-6:30 p.m., equipment return and pizza party.
- BBSD Foundation's request to use the board room, Sunday, October 29, 2023, 7:00 p.m., meeting.
- Berlin Wrestling Boosters' request to use the elementary library, Wednesday, October 18, 2023, 6:00 p.m. & the elementary gym, Tuesday, November 7, 2023, 6:00 p.m. - booster meeting and parent meeting.
- Berlin Youth Basketball's request to use the MS gym, Saturdays, December 2, 9, & 16, 2023, and January 6, 13, & 20, 2024, 8:00 a.m.-4:00 p.m., youth basketball games.
- Berlin Wrestling Boosters' request to use the elementary gym, Wednesday, November 1, 2023, 5:30-8:00 p.m., youth wrestling sign-ups.
- Laurel Arts Dance Center's request to use the auditorium, band room, and 2 classrooms, Saturday, December 9, 2023, 8:30 a.m.-4:00 p.m., Rhythms of Christmas show.
- Berlin Varsity & Junior High Girls Basketball's request to use the MS gym, Monday-Thursday, October 23-November 9, 2023, 3:30-5:00 p.m., open gym.

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- Berlin Rifle Team’s request to use the elementary library, Thursday, November 16, 2023, 5:15-6:00 p.m., parent meeting.

Ayes 8 Nays 0 Abstain _____

All members present voted in the affirmative.

Facilities Use requests already approved:

- Berlin Youth Cheer’s request to use the elementary gym, Wednesday, October 11, 2023, 6:00-7:00 p.m., practice.
- Berlin Wrestling’s request to use the wrestling room, Tuesdays, October 10-31, 2023, 6:00-8:00 p.m., open mat & Mondays-Fridays, November 1-April 2, 2023, 3:30-8:30 p.m., practices.
- Berlin Youth Basketball’s request to use the MS gym, Wednesdays, October 4, 11, & 18, 2023, 7:30-8:00 p.m., Mondays & Wednesdays, October 23, 25, November 1, 6, 8, 13, & 15, 2023, 5:00-6:00 p.m., Gr. 3 & 4 East Hills practice.

P. INFORMATIONAL

1. OAC Meeting Minutes, September 20, 2023. [Exhibit P-1](#)
2. LAC Meeting Minutes, September 20, 2023. [Exhibit P-2](#)
3. J. B. Schrock Community Playground thank-you letter. [Exhibit P-3](#)

Motion by Cathy Webreck, seconded by Donna Dively, to adjourn the meeting.

Ayes 8 Nays 0 Abstain _____

All members present voted in the affirmative.

The meeting adjourned at 8:08 pm.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

“BBSB Board Goals”

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