

BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
JULY 21, 2023 - 6:30 P.M.
HS Library

The Board met in Executive Session from 6:35 p.m. until 8:57 p.m. to conduct interviews for High School Principal.

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Larry Ogline at 8:58 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

<u>Yes</u>	Donna Dively	<u>No</u>	Nathan Menhorn	<u>Yes</u>	Larry Ogline
<u>Yes</u>	Jeff Fisher	<u>No</u>	Norman Menhorn	<u>No</u>	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>via phone</u>	Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Donna Dively, seconded by Jeff Fisher, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain _____

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Donna Dively, seconded by Jeff Fisher, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, June 13, 2023. [Exhibit G-1](#)
2. Athletic Account, June 30, 2023. [Exhibit G-2](#)
3. Activity Account, June 30, 2023. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, June 30, 2023. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, June 30, 2023. [Exhibit G-5](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 6 Nays 0 Abstain _____

H. SUPERINTENDENT'S REPORT

1. Stakeholder Meeting-Comprehensive Plan and Title I Input
August 9, 2023 - 6:00-8:00 p.m.

“BBSB Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

Upcoming Meetings: Board Meeting - Thursday, August 10, 2023 - 6:30 p.m.
Board Meeting - Tuesday, September 19, 2023 - 6:30 p.m.

All meetings will be held in the HS Library.

J. BUSINESS ITEMS

1. Motion by Donna Dively, seconded by Jenna Ogburn, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Jenna Ogburn, to approve an agreement for services with Rachel's Challenge as presented. [Exhibit J-2](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____
3. Motion by Donna Dively, seconded by Jeff Fisher, to approve a membership fee agreement for IU8 STEM Lending Center for the 2023-2024 school year as presented. [Exhibit J-3](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____
4. Motion by Donna Dively, seconded by Jeff Fisher, to approve the agreement to participate in the School-Based ACCESS Program (SBAP) for the 2023-24 school year. [Exhibit J-4](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____
5. Motion by J. T. Kline, seconded by Jenna Ogburn, to approve Somerset County Tax Claim Bureau's "Notice of Offer to Purchase Property at Private Sale" from Timothy A. Emerick, Sr. as presented. [Exhibit J-5](#)
Ayes ___ Nays ___ Abstain _____
After discussion, the motion was tabled for further clarification.
6. Motion by Donna Dively, seconded by Jeff Fisher, to approve Addendum #6 to the contractual agreement between Pressley Ridge Johnstown and BBSD as presented. [Exhibit J-6](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____
7. Motion by Donna Dively, seconded by Jeff Fisher, to approve a contract with Waterfront Learning Services for the 2023-2024 school year as presented. [Exhibit J-7](#)
Section 508 vote: all members present voted in the affirmative.

"BBSD Board Goals"

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Ayes 6 Nays 0 Abstain ____

8. Motion by Donna Dively, seconded by Cathy Webreck, to approve the Berlin Ambulance Service to provide ambulance services at approximately 14 athletic events this fall at the rate of \$100/athletic event.

Section 508 vote: all members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

9. Motion by _____, seconded by _____, to approve three Somerset County Tax Claim Bureau's "Notice of Offer to Purchase Property at Private Sale" from Anthony Bittner as presented. [Exhibit J-8](#)

Ayes ____ Nays ____ Abstain ____

After discussion on #J-5, the motion was tabled for further clarification.

10. Motion by Donna Dively seconded by Jeff Fisher, to approve an Elevator Maintenance Agreement with Eastern Elevator Service & Sales Company as presented. [Exhibit J-9](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

11. Motion by J. T. Kline, seconded by Jeff Fisher, to approve the proposal from Appalachia Intermediate Unit 8 for the K-12 Curriculum Redesign Project at an approximate cost of \$75,000.

[Exhibit J-10](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

12. Motion by Cathy Webreck, seconded by Donna Dively, to approve the SchoolMessenger Renewal Order Authorization as presented. [Exhibit J-11](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

13. Motion by Donna Dively, seconded by Jeff Fisher, to approve the Berlin Varsity Softball Boosters and Berlin Youth Baseball/Softball League's request to construct a bullpen and relocate the batting cage at the school softball field at no cost to the district per the exhibit. [Exhibit J-12](#)

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Donna Dively, seconded by Jeff Fisher, to adopt revised policy No. 137 - "Home Education Programs". [Exhibit L-1](#)

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All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

2. Motion by J. T. Kline, seconded by Jeff Fisher, to adopt revised policy No. 137.1 - “Extracurricular Participation by Home Education Students”. [Exhibit L-2](#)

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

3. Motion by J. T. Kline, seconded by Donna Dively, to adopt revised policy No. 137.2 - “Participation in Co-curricular Activities and Academic Courses by Home Education Students”. [Exhibit L-3](#)

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

4. Motion by J. T. Kline, seconded by Jenna Ogburn, to adopt policy No. 137.3 - “Participation in Career and Technical Education Programs by Home Education Students”. [Exhibit L-4](#)

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

5. Motion by Donna Dively, seconded by Jeff Fisher, to approve the BBSD Student Technology Program for the 2023-2024 school year as presented. [Exhibit L-5](#)

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

6. Motion by Donna Dively, seconded by Jeff Fisher, to approve the changes to the 2023-2024 BBHS Student Handbook as presented. [Exhibit L-6](#)

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

M. PERSONNEL

1. Motion by Cathy Webreck, seconded by Jenna Ogburn, to approve Brian Thompson’s letter of resignation as high school principal. [Exhibit M-1](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

The Board wished him well in his new role at Bedford Area School District.

2. Motion by Cathy Webreck seconded by Jeff Fisher to amend agenda item #M2 regarding the hiring of a high school principal.

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain ____

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3. Motion by Donna Dively seconded by Cathy Webreck to authorize the Superintendent to offer the position of high school principal to the successful candidate pending the clarification of legal requirements.
Section 508 vote: all members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____
4. Motion by Donna Dively, seconded by Jeff Fisher, to approve the following as band volunteers pending completion of legal requirements:
Amanda Custer
Nicole Sciscente
All members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____
5. Motion by Jenna Ogburn, seconded by J. T. Kline, to approve the following:
Bethany Landis Volunteer Cheering Coach
Amanda Cooney Jr. High Assistant Volleyball Coach
Section 508 vote: all members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____
6. Motion by Jeff Fisher, seconded by Donna Dively, to approve the following as field trip chaperones retroactive to July 14, 2023:
Mary Kay Aldinger
Jessica Coughenour
All members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____
7. Motion by Donna Dively, seconded by Jenna Ogburn, to approve an additional 10 hours for ESY for Andrea Milburn.
Section 508 vote: all members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____
8. Motion by Donna Dively, seconded by Jeff Fisher, to approve Holly Montgomery's resignation as head rifle coach. [Exhibit M-2](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____
9. Motion by Cathy Webreck, seconded by Donna Dively, to approve the Facilities Administrator compensation plan retroactive to July 1, 2023, as presented. [Exhibit M-3](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____

5

“BBSD Board Goals”

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10. Motion by Donna Dively, seconded by Jeff Fisher, to approve Autumn Chonko as a long-term substitute for a Band position from approximately the beginning of the school year through October 1, 2023, and a long-term substitute for a 4th grade position from approximately October through January 2, 2024.
Section 508 vote: all members present voted in the affirmative.
Ayes 6 Nays 0 Abstain _____

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS
Conference/Field Trip/workshop requests already approved:

O. FACILITIES USE REQUESTS

Motion by Donna Dively, seconded by J. T. Kline, to approve the following facilities use requests:

- BBSD Foundation's request to use the board room, Sunday, July 23, 2023, 7:00 p.m., meeting.
- Berlin Youth Football's request to use the HS front lawn, Monday, August 21, 2023, 5:00-7:30 p.m., pictures.
- Berlin Youth Football's request to use the football field, bathrooms, & soccer field, Thursday, August 31, 2023, 6:15-8:00 p.m., football scrimmage.
- PIAA Volleyball Officials' request to use HS room 065, August 7, 15, & 27, September 17, October 8 & 29, 2023, 6:30 p.m., meetings.

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain _____

Facilities Use requests already approved:

- BBSD Soccer's request to use the soccer field, Mondays-Thursdays, June-August 2023, 5:00-9:00 p.m., soccer workouts.

P. INFORMATIONAL

Motion by Jeff Fisher, seconded by Donna Dively, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 6 Nays 0 Abstain _____

The meeting adjourned at 9:30 p.m.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.