

BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
JUNE 8, 2021
HS Library

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library and via Zoom due to the social distancing order. The meeting was called to order by Board President Larry Philip at 6:35 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>Yes</u>	Jeremy Broadwater	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Allison Rohrs
<u>No</u>	Melanie Christner	<u>Yes</u>	Larry Ogline	<u>Yes</u>	Steve Spochart
<u>Yes</u>	Donna Dively	<u>Yes</u>	Larry Philip	<u>Yes</u>	Cathy Webreck

- E. COMMENTS FROM THE PUBLIC**

- F. APPROVAL OF THE AGENDA**

Motion by Jeremy Broadwater, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

- G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS**

Motion by Donna Dively, seconded by Cathy Webreck, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, May 6, 2021. [Exhibit G-1](#)
2. Athletic Account, May 31, 2021. [Exhibit G-2](#)
3. Activity Account, May 31, 2021. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, May 31, 2021. [Exhibit G-4](#)

5. Cafeteria and Payroll Funds, May 31, 2021. [Exhibit G-5](#)

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

- H. SUPERINTENDENT'S REPORT**

1. Retirement Recognition - Sondra Smith & Amy Polakoski
2. Student Athlete Recognition - Elijah Sechler
3. Summer Learning Academy (SLA) Presentation - Holly Montgomery
Erika Stern
Beth Hoover

“BBSD Board Goals”

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

4. Athletic Conference Discussion - Brian Thompson & Doug Paul
5. Health and Safety Plan & Health and Safety Plan Summary - ESSER Grant required.

Upcoming Meetings: Board Meeting - Thursday, July 8, 2021

All meetings will be held in the Board Room.

I. STUDENT MTTB REPORT__

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the payment of bills as presented on this date. [Exhibit J-1](#)

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

2. Motion by Cathy Webreck, seconded by Jeremy Broadwater, to bring back to the table Section 511/679 taxes for the 2021-22 school year.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

3. Motion by Cathy Webreck, seconded by Jeremy Broadwater, for final approval of Section 511/679 taxes for the 2021-22 school year (per capita - \$10; occupation tax - \$10; earned income tax - ½ of 1%; real estate transfer tax - ½ of 1%).

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

4. Motion by Jeremy Broadwater, seconded by Cathy Webreck, to bring back to the table the Real Estate Millage for the 2021-22 school year.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

5. Motion by Jeremy Broadwater, seconded by Donna Dively, for final approval of the Real Estate Millage for the 2021-22 school year at 28.75 mils. [Exhibit J-12](#)

On Roll Call:

_____ <u>Yes</u>	Jeremy Broadwater	<u>No</u>	Jenna Ogburn	<u>No</u>	Allison Rohrs
_____	Melanie Christner	<u>No</u>	Larry Oglie	<u>No</u>	Steve Spochart
_____ <u>No</u>	Donna Dively	<u>No</u>	Larry Philip	<u>No</u>	Cathy Webreck
Ayes <u>1</u>	Nays <u>7</u>	Abstain _____	Motion defeated		

6. Motion by Cathy Webreck, seconded by Allison Rohrs, for final approval of the Real Estate Millage for the 2021-22 school year at 29.25 mils. [Exhibit J-12](#)

On Roll Call:

_____ <u>Yes</u>	Jeremy Broadwater	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Allison Rohrs
_____	Melanie Christner	<u>Yes</u>	Larry Oglie	<u>Yes</u>	Steve Spochart
_____ <u>Yes</u>	Donna Dively	<u>Yes</u>	Larry Philip	<u>Yes</u>	Cathy Webreck
Ayes <u>8</u>	Nays <u>0</u>	Abstain _____	Motion carried		

“BBSB Board Goals”

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

7. Motion by Cathy Webreck, seconded by Jenna Ogburn, to bring back to the table the tentative budget for the 2021-22 school year.
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
8. Motion by Cathy Webreck, seconded by Jenna Ogburn, to approve a final operating budget for the 2021-22 school year with estimated revenues of \$12,321,985 and estimated resources of \$3,296,116 and estimated expenditures of \$14,332,084. [Exhibit J-2B](#), [Exhibit J-2D](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
9. Motion by Cathy Webreck, seconded by Donna Dively, to approve the 2021 Homestead and Farmstead Exclusion resolution as presented in Exhibit J-3B. [Exhibit J-3B](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
10. Motion by Cathy Webreck, seconded by Jenna Ogburn, to approve a counseling services agreement with Bedford-Somerset Developmental & Behavioral Health Services as per exhibit. [Exhibit J-4](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
11. Motion by Cathy Webreck, seconded by Donna Dively, to approve a letter of agreement for behavioral support and educational services between BBSD and Extended Family Programs, Inc. and Appalachia Intermediate Unit 08 as per exhibit. [Exhibit J-5](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
12. Motion by Cathy Webreck, seconded by Allison Rohrs, to approve Galliker Dairy Company of Johnstown, PA, as the milk supplier for the 2021-22 school year at the prices presented. [Exhibit J-6](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
13. Motion by Cathy Webreck, seconded by Donna Dively, to approve Bimbos Bread Company as the bread supplier for the 2021-22 school year.
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
14. Motion by Cathy Webreck, seconded by Donna Dively, to approve awarding the 2021-22 coal bid to Penn Keystone Coal Company at a rate of \$110.90 per ton.
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

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“BBSD Board Goals”

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

15. Motion by Cathy Webreck, seconded by Donna Dively, to approve awarding the gasoline bid to Berlin Oil Company for the 2021-22 school year at the rates presented. [Exhibit J-7](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
16. Motion by Donna Dively, seconded by Cathy Webreck, to approve the School District's Package Insurance Policy for the 2021-22 school year through BDH/Konhaus Insurance Agency as presented. [Exhibit J-8](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
17. Motion by Donna Dively, seconded by Cathy Webreck, for approval for the Business Manager to assign fund balance as needed.
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
18. Motion by Cathy Webreck, seconded by Allison Rohrs, to approve Beard Legal Group, Altoona, PA, as the school district solicitor for the 2021-22 school year at a rate of \$165/hour for all work. [Exhibit J-9](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
19. Motion by Jenna Ogburn, seconded by Allison Rohrs, to approve the membership fee agreement for IU8 STEM Lending Center for the 2021-2022 school year as presented. [Exhibit J-10](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
20. Motion by Cathy Webreck, seconded by Donna Dively, to approve the updated Audit Engagement Letter for 2021 from Kotzan CPA & Associates to include the single audit for Federal Programs as presented. [Exhibit J-11](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
21. Motion by Donna Dively, seconded by Cathy Webreck, to approve breakfast and lunch prices for the 2021-22 school year as follows with a \$.05 increase in student breakfast and lunch prices; adult charges as listed:
- | | |
|-----------------------|--------|
| Student Breakfast | \$1.30 |
| Adult Breakfast | \$3.00 |
| ES student lunch | \$1.80 |
| MS & HS student lunch | \$1.90 |
| Adult lunch | \$4.00 |
- Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

"BBSB Board Goals"

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22. Motion by Jenna Ogburn, seconded by Cathy Webreck, to accept the offer to purchase property at private sale as per exhibit. [Exhibit J-13](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

K. INSTRUCTIONAL

1. Motion by Cathy Webreck, seconded by Allison Rohrs, to approve the Learning Support ELA series for grades 1 & 2 - All About Learning.
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Cathy Webreck, seconded by Allison Rohrs, to approve the second grade reading series - Journeys.
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

L. ADMINISTRATION

1. Motion by Cathy Webreck, seconded by Allison Rohrs, to adopt reviewed policy No. 249 - Bullying/Cyberbullying. [Exhibit L-1](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Larry Ogline, to appoint Larry Philip and Jeremy Broadwater as voting delegates for the PSBA 2021 Delegate Assembly. [Exhibit L-2](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Donna Dively, seconded by Jeremy Broadwater, to approve the changes to the 2021-2022 BBES Student Handbook as per exhibit. [Exhibit L-3](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
4. Motion by Donna Dively, seconded by Jeremy Broadwater, to approve the BBSD Health and Safety Plan for the 2021-2022 school year as presented. [Exhibit L-4](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
5. Motion by Donna Dively, seconded by Jeremy Broadwater, to approve the Health and Safety Plan Summary for the 2020-2021 school year as presented. [Exhibit L-5](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

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“BBSD Board Goals”

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6. Motion by Jenna Ogburn seconded by Donna Dively, to approve the Emergency Instructional Time Template for the 2021-2022 school year as presented. [Exhibit L-6](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

Motion by Cathy Webreck, seconded by Donna Dively, to adjourn to Executive Session to conduct interviews for the physical education teacher position and discuss personnel matters.
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

Motion by Jeremy Broadwater, seconded by Allison Rohrs, to reconvene the regular meeting.
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

The members met in Executive session from 8:30 p.m. until 10:47 p.m.

M. PERSONNEL

1. Motion by Donna Dively, seconded by Steve Spochart, to approve the Federal Programs Coordinator's stipend of \$3000 for Martin Mudry for the 2021-2022 school year..
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Cathy Webreck, seconded by Allison Rohrs, to approve the special education secretary stipend of \$2500 for Jill Marker for the 2021-2022 school year.
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Donna Dively, seconded by Cathy Webreck, to approve the substitute calling stipend of \$2500 for Beth Hoover for the 2021-2022 school year.
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
4. Motion by Steve Spochart, seconded by Allison Rohrs, to approve hours at \$23.50/hour for Roxanna Ritchey to complete new student registration during the summer of 2021.
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
5. Motion by Donna Dively, seconded by Cathy Webreck, to approve Samantha Smith as an overnight field trip chaperone.
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
6. Motion by Cathy Webreck, seconded by Donna Dively, to approve COVID-19 Special Sick Leave days to be covered for PSERS:
Employee #7121960

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"BBSD Board Goals"

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Employee #01231984

Employee #9512194

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

7. Motion by Steve Spochart, seconded by Allison Rohrs, to approve the Summer Learning Academy rates as follows for all summer student classroom programs:

Teachers \$45/hour

Aides \$20/hour

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

8. Motion by Donna Dively, seconded by Cathy Webreck, to approve the following as teachers for Middle School Summer remediation to be paid by ESSER III Grant:

Katy Gibson

Julie Hoover

Amanda Stiffler

Tanner Prosser

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

9. Motion by Cathy Webreck, seconded by Donna Dively, to approve Doug Paul as athletic director at a stipend of \$15,000 per year beginning July 1, 2021.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

10. Motion by Cathy Webreck, seconded by Donna Dively, to approve Turner Paul, Berlin, PA, as database technician at a salary of \$33,000 (prorated) retroactive to June 7, 2021.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

11. Motion by Donna Dively, seconded by Steve Spochart, to approve the following as teachers for the Summer Library program:

Becky Courtney

Inez O'Donnell

Courtney Richards

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

12. Motion by Cathy Webreck, seconded by Donna Dively, to approve Casey Montgomery as a teacher for MAKE Camp.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

"BBSD Board Goals"

13. Motion by Donna Dively, seconded by Cathy Webreck, to approve Dante Paul as a teacher for extended school year for up to 85 hours at \$45/hour to be paid by the ESSER III Grant. Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

14. Motion by Cathy Webreck, seconded by Donna Dively, to approve the Memorandum of Agreement between BBEA and BBSD as presented. [Exhibit M-1](#)
Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

15. Motion by Donna Dively, seconded by Cathy Webreck, to approve the following as Summer Learning Academy Staff to be paid by the ESSER III Grant:

Summer Learning Coordinators:

Erika Stern	up to 120 hours
Beth Hoover	up to 120 hours
Holly Montgomery	up to 320 hours

Teachers:

Erika Stern	up to 80 hours
Beth Hoover	up to 50 hours
Dana Kissel	up to 50 hours
Brian Slope	up to 70 hours
Mandy Cooper	up to 80 hours
Holly Montgomery	up to 20 hours
Jessica Hemminger	up to 20 hours
Kayla Rypczyk	up to 20 hours
Krista Fioravanti	up to 40 hours
Tanner Prosser	up to 20 hours
Susan Straight	up to 20 hours
Rebecca Courtney	up to 20 hours
Inez O'Donnell	up to 40 hours
Courtney Richards	up to 20 hours
Heather Hay	up to 50 hours
Beth Anderson	up to 20 hours
Marilyn Cornell	up to 20 hours
Stacey Kalp	up to 20 hours
David Remaley	up to 20 hours

Aides:

Roni Sue Gontis	up to 40 hours
Kerry Hersch	up to 35 hours
Breanna Hostetler	up to 50 hours
Kayla Werner	up to 50 hours

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

8

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16. Motion by Steve Spochart, seconded by Jenna Ogburn, to approve Braden Fochtman of Berlin as a K-12 physical education teacher at step 1 of the current BBEA contract pending completion of legal requirements.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

17. Motion by Cathy Webreck, seconded by Jenna Ogburn, to approve the following fall sports coaches for the 2021-2022 school year pending completion of legal requirements:

Football

Head Coach – Doug Paul

1st Assistant – Dante Paul (Varsity Defensive Coordinator & Offensive Line Coach)

2nd Assistant – Joe Shubik (Wide Receivers & Defensive Backs)

3rd Assistant – Scott Ressler (JV Coach)

4th Assistant – Braden Fochtman (Special Teams Coordinator & Running Backs Coach)

5th Assistant – Chris Grenke (JH Head Coach)

6th Assistant – Bob Bowers (Quarterbacks & Defensive Backs)

7th Assistant – Brett Hankinson (JH Assistant Coach)

8th Assistant – Justin Gerber (JH Assistant Coach)

Volunteer – Mike May (Varsity Offensive Line)

Volunteer – Sam Dively (Varsity Offensive & Defensive Line)

Volunteer – Alex Charlton (Varsity)

Volunteer – Tom Dorcon (Varsity Quarterbacks)

Volunteer – Nick Crites (Varsity Offensive & Defensive Line)

Volunteer – Tanner Coughenour (Varsity Linebackers)

Volunteer – Brentson Harding (Varsity Quarterbacks & Defensive Backs)

Volunteer – Isaiah Paul (Varsity Wide Receivers)

Volunteer – Levi Bowser (JH Volunteer)

Volunteer – Nick Stockwell (JH Volunteer)

Volunteer – Blake Miller (JH Volunteer)

Strength Training

Head – Braden Fochtman

Assistant – Dante Paul

Volleyball

Varsity Head Coach – Corey Will

Assistant – Becky Dorcon

Volunteer – Shelby Coughenour

JH Head Coach – Julie Petro

Assistant – Heather Foor

Volunteer – Marilyn Cornell

Boy's Soccer

Head Coach – Heath Montgomery
Assistant – Christian Bench
Volunteer – Josh Probst
Volunteer – Corey Sechler

Girl's Soccer

Head Coach – Zeke Werner
Assistant – Turner Paul
Volunteer – Maddie Werner

Junior High Soccer

Head Coach – Jessica Sechler
Assistant – Dave Remaley

Cheerleading

TBD

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

18. Motion by Cathy Webreck, seconded by Jenna Ogburn, to approve to allow administration to fill any staff vacancies before August 12, 2021.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Cathy Webreck, seconded by Steve Spochart, to approve the following conference/field trip/workshop requests:

- Brian Thompson's request to attend WestPAC meeting, June 14, 2021, Conemaugh Township High School, June 14, 2021. No cost to the district.
- Brian Thompson's request to attend Somerset County Principal's meeting, Pine Grill, Somerset, PA, June 9, 2021. No cost to the district.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

Conference/Field Trip/workshop requests already approved:

- Seventh Grade's request to take 45 students to Ice Cream Station, Berlin, PA, May 25, 2021. No cost to the district.
- Eighth Grade's request to take 45 students to Ice Cream Station, Berlin, PA, May 27, 2021. No cost to the district.

O. FACILITIES USE REQUESTS

Motion by Cathy Webreck, seconded by Steve Spochart, to approve the following facilities use requests:

- Highlands Volleyball Club's request to use the MS gym, Tuesday, July 13 & Thursday, July 15, 2021, 6:00-8:00 p.m., volleyball clinic.
- National Honor Society's request to use the auditorium & MS cafeteria, Wednesday, September 22, 2021, 3:30-8:30 p.m., NHS Induction ceremony.
- Berlin Soccer Boosters' request to use HS room 065, Sunday, June 20, 2021, 6:00 p.m., meeting.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

Facilities Use requests already approved:

- Berlin Volleyball's request to use the HS gym, Mondays & Fridays, June & July 2021, 8:00-9:15 a.m., open gym.
- Berlin Youth Cheer's request to use the elementary gym, Friday, May 28, 2021, 3:00-4:30 p.m., fundraiser drop off.
- Berlin Youth Basketball's request to use the MS gym, Sunday, June 6, 2021, 3:00 p.m. and Sundays, June 13, 20, 27, July 11, 18, & 25, 2021, 6:00 p.m., basketball practice.

P. INFORMATIONAL

Motion by Cathy Webreck, seconded by Steve Spochart, to adjourn the meeting.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

The meeting adjourned at 10:56 p.m.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

11

“BBSD Board Goals”

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