

BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
MAY 12, 2022
HS LIBRARY
6:30 PM

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Larry Oline at 6:30 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>Yes</u>	Donna Dively	<u>6:37</u>	Nathan Menhorn	<u>Yes</u>	Larry Oline
<u>Yes</u>	Jeff Fisher	<u>Yes</u>	Norman Menhorn	<u>6:38</u>	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck

- E. COMMENTS FROM THE PUBLIC**

- F. APPROVAL OF THE AGENDA**

Motion by Donna Dively, seconded by Cathy Webreck, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 7 Nays 0 Abstain _____

Nathan Menhorn entered the meeting at this point.

STUDENT SPOTLIGHT - 8:00 PM

HS Band & Choir Concert

- G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS**

Motion by Norman Menhorn, seconded by Donna Dively, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, April 7, 2022. [Exhibit G-1](#)
2. Athletic Account, April 30, 2022. [Exhibit G-2](#)
3. Activity Account, April 30, 2022. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, April 30, 2022. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, April 30, 2022. [Exhibit G-5](#)
6. Budget Meeting Minutes, April 19, 2022. [Exhibit G-6](#)

Section 508 vote: all members present voted in the affirmative

Ayes 8 Nays 0 Abstain _____

“BBSD Board Goals”

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

Allison Rohrs entered the meeting at this point.

H. SUPERINTENDENT'S REPORT

1. SLA Presentation - Holly Montgomery
2. District Vacancies - Teacher & Support Personnel Update
3. School Directors Summer Workshop Date - Tom Templeton
4. Flexible Instructional Days Application
5. County Ag Day - Pennwood Farms

Upcoming Meetings: Board Meeting - Thursday, June 16, 2022 - 6:30 p.m.
All meetings will be held in the HS Library.

I. STUDENT MTTB REPORT - Heidi Coleman

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 vote: all members present voted in the affirmative
Ayes 9 Nays 0 Abstain ____
2. Motion by Donna Dively, seconded by J.T. Kline, to nominate Cathy Webreck as Board Treasurer for a one-year term, July 1, 2022 through June 30, 2023.
All members present voted in the affirmative
Ayes 9 Nays 0 Abstain ____
3. Motion by Nathan Menhorn, seconded by Norman Menhorn, to close nominations for Board Treasurer.
All members present voted in the affirmative
Ayes 9 Nays 0 Abstain ____
4. Motion by Jeff Fisher, seconded by Donna Dively, to approve Cathy Webreck as Board Treasurer for a one-year term, July 1, 2022 through June 30, 2023.
Section 508 vote: all members present voted in the affirmative
Ayes 9 Nays 0 Abstain ____
5. Motion by Cathy Webreck, seconded by Nathan Menhorn, to approve an agreement between Government Software Services, Inc., and BBSD for computer services to provide school district tax notices. [Exhibit J-2](#)
Section 508 vote: all members present voted in the affirmative
Ayes 9 Nays 0 Abstain ____
6. Motion by Cathy Webreck, seconded by Donna Dively, to approve the following School depositories for the 2022-2023 school year: First National Bank, Somerset

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Trust, Pennsylvania School District Liquid Asset Fund (PSDLAF), Pennsylvania Local Government Investment Trust (PLGIT), PNC Bank, and AmeriServe.

Section 508 vote: all members present voted in the affirmative

Ayes 9 Nays 0 Abstain _____

7. Motion by Norman Menhorn, seconded by Jenna Ogburn, to approve Section 511/679 taxes for the 2022-2023 school year (per capita - \$10; occupation tax - \$10; earned income tax - ½ of 1%; real estate transfer tax - ½ of 1%).

Section 508 vote: all members present voted in the affirmative

Ayes 9 Nays 0 Abstain _____

8. Motion by J.T. Kline, seconded by Jeff Fisher, to approve the 2022-2023 rates for the Bedford-Somerset Consortium as presented. [Exhibit J-3](#)

Section 508 vote: all members present voted in the affirmative

Ayes 9 Nays 0 Abstain _____

9. Motion by J.T. Kline, seconded by Norman Menhorn, to tentatively set and approve the Real Estate Millage for the 2022-2023 school year at 30.5 mils. [Exhibit J-4](#)

On Roll Call: Motion passed

Yes Donna Dively

Yes Nathan Menhorn

Yes Larry Ogline

Yes Jeff Fisher

Yes Norman Menhorn

Yes Allison Rohrs

Yes J.T. Kline

Yes Jenna Ogburn

No Cathy Webreck

10. Motion by Nathan Menhorn, seconded by Jeff Fisher, to approve a tentative budget for the 2022-2023 school year with estimated revenues of \$12,690,307 and estimated resources of \$3,285,972 and estimated expenditures of \$14,899,201 and place on the table for public inspection for 30 days. [Exhibit J-5](#) [Exhibit J-5A](#)

Section 508 vote: all members present voted in the affirmative

Ayes 9 Nays 0 Abstain _____

11. Motion by Cathy Webreck, seconded by Norman Menhorn, to approve the Business Manager, using Board approved depositories, to transfer money between accounts, as needed, during the 2022-2023 school year to optimize interest for the District.

Section 508 vote: all members present voted in the affirmative

Ayes 9 Nays 0 Abstain _____

12. Motion by Jeff Fisher, seconded by Allison Rohrs, to approve a resolution to continue Flexible Instructional Days for the 2022-2023, 2023-2024, and 2024-2025 school years. [Exhibit J-6](#)

All members present voted in the affirmative

Ayes 9 Nays 0 Abstain _____

13. Motion by Cathy Webreck, seconded by Nathan Menhorn, to approve a final payment of \$1,250 to Larry Philip under his consultant contract.

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“BBSB Board Goals”

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Section 508 vote: all members present voted in the affirmative
Ayes 9 Nays 0 Abstain ____

K. INSTRUCTIONAL

1. Motion by Donna Dively, seconded by Jenna Ogburn, to approve the Berlin Summer Learning Academy program.
All members present voted in the affirmative
Ayes 9 Nays 0 Abstain ____

L. ADMINISTRATION

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the final graduation list pending students meeting all graduation requirements. [Exhibit L-1](#)
All members present voted in the affirmative
Ayes 9 Nays 0 Abstain ____
2. Motion by Jenna Ogburn, seconded by Donna Dively, to place the 2022-2025 Special Education Plan on the table for public inspection for 28 days. [Exhibit L-2](#)
All members present voted in the affirmative
Ayes 9 Nays 0 Abstain ____

M. PERSONNEL

1. Motion by J.T. Kline, seconded by Jenna Ogburn, to approve the following rates for the Summer Learning Academy:
Coordinator \$50/hour
Teachers \$45/hour
Aides \$20/hour
Section 508 vote: all members present voted in the affirmative
Ayes 9 Nays 0 Abstain ____
2. Motion by J.T. Kline, seconded by Nathan Menhorn, to approve the following as coordinators for the Summer Learning Academy:
Beth Hoover up to 125 hours
Holly Montgomery up to 125 hours
Erika Stern up to 125 hours
Section 508 vote: all members present voted in the affirmative
Ayes 9 Nays 0 Abstain ____
3. Motion by Norman Menhorn, seconded by Jenna Ogburn, to approve the following as teachers for the Summer Learning Academy:
Heather Kush up to 100 hours
Inez O'Donnell up to 40 hours
Christian Bench up to 30 hours
Vanessa Smith up to 60 hours
Heather Hay up to 30 hours

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Dan Miller	up to 30 hours
Jim Eutsey	up to 15 hours
Courtney Richards	up to 60 hours
Mark Smith	up to 60 hours
Jack Murphy	up to 30 hours
Erika Stern	up to 95 hours
Katie Torres	up to 30 hours
Stacey Kalp	up to 60 hours
Dana Kissel	up to 70 hours
Beth Anderson	up to 30 hours
Brian Slope	up to 65 hours
David Remaley	up to 65 hours
Tanner Prosser	up to 30 hours
Susan Straight	up to 30 hours
Erin Karwatsky	up to 15 hours
Marilyn Cornell	up to 20 hours
Mandy Cooper	up to 50 hours
Jessica Remaley	up to 35 hours
Corey Will	up to 35 hours
Katy Gibson	up to 35 hours
Casey Montgomery	up to 35 hours
Joe Shubik	up to 40 hours

Section 508 vote: all members present voted in the affirmative

Ayes 9 Nays 0 Abstain _____

4. Motion by Donna Dively, seconded by Cathy Webreck, to approve the following as aides for the Summer Learning Academy:

Kayla Werner	up to 50 hours
Teisha Cooney	up to 50 hours
Roni Sue Gontis	up to 25 hours

Section 508 vote: all members present voted in the affirmative

Ayes 9 Nays 0 Abstain _____

5. Motion by Cathy Webreck, seconded by Nathan Menhorn, to approve Joe Shubik and Eric Craig for summer driving, as needed, at a rate of \$45/hour.

Section 508 vote: all members present voted in the affirmative

Ayes 9 Nays 0 Abstain _____

6. Motion by Donna Dively, seconded by Jenna Ogburn, to approve no more than 6 hours at the rate per the BBEA contract for Roxanna Ritchey to assist with physicals during the summer of 2022

Section 508 vote: all members present voted in the affirmative

Ayes 9 Nays 0 Abstain _____

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7. Motion by Norman Menhorn, seconded by Nathan Menhorn, to approve a change in status for Laura Camardo from substitute to full-time custodian at a rate of \$9.00/hour.
Section 508 vote: all members present voted in the affirmative
Ayes 9 Nays 0 Abstain _____
8. Motion by Cathy Webreck, seconded by Jeff Fisher, to approve Amy Gair as an extended school year teacher for up to 65 hours at a rate of \$45/hour.
Section 508 vote: all members present voted in the affirmative
Ayes 9 Nays 0 Abstain _____
9. Motion by Nathan Menhorn, seconded by Cathy Webreck, to approve James Eutsey's letter of retirement effective August 17, 2022. [Exhibit M-1](#)
All members present voted in the affirmative
Ayes 9 Nays 0 Abstain _____
10. Motion by Jenna Ogburn, seconded by Donna Dively, to approve Katy Miller's request for ½ day as unpaid for May 24, 2022. [Exhibit M-2](#)
Section 508 vote: all members present voted in the affirmative
Ayes 9 Nays 0 Abstain _____
11. Motion by Donna Dively, seconded by Allison Rohrs, to approve Jesse Landis as a field trip chaperone.
All members present voted in the affirmative
Ayes 9 Nays 0 Abstain _____
12. Motion by Donna Dively, seconded by J.T. Kline, to approve Kenneth Bittner, Meyersdale, PA, as a substitute custodian at \$9.00/hour pending completion of legal requirements.
Section 508 vote: all members present voted in the affirmative
Ayes 9 Nays 0 Abstain _____
13. Motion by Nathan Menhorn, seconded by Donna Dively, to approve the following teachers for Summer Remediation in June not to exceed 60 hours at \$45.00/hour:
Amanda Stiffler
Susan Straight
Vanessa Smith
Section 508 vote: all members present voted in the affirmative
Ayes 9 Nays 0 Abstain _____

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N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Norman Menhorn, seconded by J.T. Kline, to approve the following conference/field trip/workshop requests:

- Brian Thompson's request to attend IU8 Principal's Forum, Omni Bedford Springs, Bedford, PA, June 30 & July 1, 2022. Cost - \$300.00. HS Principal Conference/Workshop Contingency.
- Danielle Hay's request to attend Region 4 McKinney Vento Spring ECYEH meeting, Seven Springs Mountain Resort, Champion, PA, May 17, 2022. No cost to the district.
- Nina Zimmerman, Andrea Milburn, & Maria Murphy's request to attend Learning Days Across America Event Highlighting Assistive Technology, Greater Johnstown Technology Center, Johnstown, PA, May 18, 2022. Cost - \$135.00. Special Education Directors Travel.
- Megan Walker's request to take 2 students to Berlin Historical Society, Berlin, PA, May 16, 2022. No cost to the district.

Section 508 vote: all members present voted in the affirmative

Ayes 9 Nays 0 Abstain

Conference/Field Trip/workshop requests already approved:

- Christy McMillen's request to take 4 students to Strike Out Vaping Day, PNC Park, Pittsburgh, PA, May 12, 2022. No cost to the district - Adagio Health will pay for this trip.
- Brian Thompson & Doug Paul's request to attend Inter-County Conference, Creekside Inn, East Freedom, PA, May 5, 2022. Cost - \$72.50. AD meeting budget.
- Dan Miller's request to take 10 students to Envirothon, Laurel Hill State Park, Somerset, PA, May 3, 2022. Cost - \$450.00. FFA budget.

O. FACILITIES USE REQUESTS

Motion by Nathan Menhorn, seconded by Jenna Ogburn, to approve the following facilities use requests:

- Berlin Youth Football's request to use the practice football field shed, Saturday, August 13, 2022, 9:00 a.m.-12:00 p.m., equipment handout.
- Berlin Youth Football's request to use the practice football fields & varsity baseball outfield, Monday-Thursday, August 15-18 & August 22-25, 2022, 6:00-8:00 p.m., football camp.
- Berlin Youth Football's request to use the practice football fields & varsity baseball outfield, Tuesday & Thursday, August 2, 4, 9, & 11, 2022, 6:00-8:00 p.m., heat acclimation.
- Berlin Ministerial's request to use the MS gym & auditorium, Tuesday, May 24, 2022, 7:00 p.m., Baccalaureate service.
- Berlin Volleyball's request to use the HS gym, Fridays, June 3-July 29, 2022, 8:00-9:30 a.m., open gym.

- PTSO's request to use the auditorium, Sunday, May 15, 2022, 11:00 a.m.-5:00 p.m., Mother/Son movie.
- BBSD Foundation's request to use the board room, Sunday, May 15, 2022, 6:30 p.m., meeting.

All members present voted in the affirmative

Ayes 9 Nays 0 Abstain

Facilities Use requests already approved:

- Berlin Basketball's request to use the HS gym, Wednesdays, April 13-May 25, 2022, 7:00-9:00 p.m., open gym.
- BBSD Scholarship Committee's request to use the board room, Thursday, April 21, 2022, 7:00 p.m., scholarship interview.
- Berlin AYSO's request to use the elementary gym & front lawn, Saturday, May 7, 2022, 6:45 a.m.-12:00 p.m., fundraiser pickup & pictures.
- Amanda Dowdy Photography's request to use the front lawn, Tuesday, May 10, 2022, 5:00-8:30 p.m., youth baseball/softball league pictures.

P. INFORMATIONAL

Motion by Nathan Menhorn, seconded by Norman Menhorn, to adjourn the meeting.

All members present voted in the affirmative

Ayes 9 Nays 0 Abstain

The meeting adjourned at 7:26 p.m.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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