

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
MARCH 14, 2024
HS Library**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Jenna Ogburn at 6:30 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

<u>YES</u>	Donna Dively	<u>YES</u>	Nathan Menhorn	<u>6:46 pm</u>	Allison Rohrs
<u>YES</u>	Jeff Fisher	<u>YES</u>	Norman Menhorn	<u>YES</u>	Tom Smith
<u>YES</u>	J.T. Kline	<u>YES</u>	Jenna Ogburn	<u>YES</u>	Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Nathan Menhorn, seconded by Jeffrey Fisher, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Cathy Webreck, seconded by Tom Smith, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, February 15, 2024. [Exhibit G-1](#)
2. Athletic Account, February 29, 2024. [Exhibit G-2](#)
3. Activity Account, February 29, 2024. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, February 29, 2024. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, February 29, 2024. [Exhibit G-5](#)

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

PRESENTATIONS

STUDENT SPOTLIGHT

Musical - *Anastasia* - Preview

“BBSB Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

H. SUPERINTENDENT'S REPORT

1. Board Meeting and Committee Update
2. K-4 Principal Position
3. IU8 Board Ballots - turn in your ballots.
4. FBI Parent Presentation - April 11, 2024 - 7:00 p.m.
5. Musical Dates: Friday, April 5 7:00 p.m.
 Saturday, April 6 7:00 p.m.
 Sunday, April 7 2:00 p.m.
6. Superintendent Transition Update
7. Congratulations & Best Wishes to the Elite 8 Boys & Girls Basketball Teams!!

Upcoming Meetings: Board Meeting - April 11, 2024 - 6:30 p.m.
 Budget Meeting - Tuesday, April 23 - 6:30 p.m.

All meetings will be held in the HS Library.
Allison Rohrs entered the meeting 6:46 pm.

I. STUDENT MEMBER TO THE BOARD REPORT-SHAY FOCHTMAN

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Norman Menhorn, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 9 Nays 0 Abstain
2. Motion by Norman Menhorn, seconded by Tom Smith, to approve an agreement with Appalachia Intermediate Unit 8 for professional learning services for the 2024-2025 school year as presented. [Exhibit J-2](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 9 Nays 0 Abstain
3. Motion by Cathy Webreck, seconded by Nathan Menhorn, to adopt the proposed Secondary budget for the fiscal year 2024-2025 of the Somerset County Technology Center in the amount of \$6,187,910.25 General Fund and \$442,177.50 Debt Service for a total of \$6,630,087.75. [Exhibit J-3](#)
YES Donna Dively YES Nathan Menhorn YES Allison Rohrs
YES Jeff Fisher YES Norman Menhorn YES Tom Smith
YES J.T. Kline YES Jenna Ogburn YES Cathy Webreck
Section 508 vote: All members present voted in the affirmative.
Ayes 9 Nays 0 Abstain

“BBSD Board Goals”

1. Promote academic growth throughout the student population
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4. Motion by Norman Menhorn, seconded by Jeffrey Fisher, to adopt the proposed Adult budget for the fiscal year 2024-2025 of the Somerset County Technology Center in the amount of \$645,000. [Exhibit J-4](#)

YES Donna Dively YES Nathan Menhorn YES Allison Rohrs
YES Jeff Fisher YES Norman Menhorn YES Tom Smith
YES J.T. Kline YES Jenna Ogburn YES Cathy Webreck

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

5. Motion by Cathy Webreck, seconded by Donna Dively, to approve the Appalachia Intermediate Unit 08 2024-2025 General Operating Budget as presented. [Exhibit J-5](#)

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

6. Motion by Norman Menhorn, seconded by Nathan Menhorn, to approve a resolution between BBSD and Appalachia Intermediate Unit 08 to participate in the cooperative bidding program as presented. [Exhibit J-6](#)

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

7. Motion by Donna Dively, seconded by Cathy Webreck, to approve the renewal of dental insurance rates through Highmark UC Advantage Plus for the 2024-2025 fiscal year at the following rates:

Base Plan

Individual	\$23.34
Parent & Child	\$41.83
Parent & Children	\$41.83
Two Person	\$45.96
Family	\$69.62

Buy-Up Plan (Employee is responsible for difference in premiums)

Individual	\$34.89
Parent & Child	\$69.80
Parent & Children	\$69.80
Two Person	\$68.71
Family	\$111.34

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

8. Motion by J.T. Kline, seconded by Donna Dively, to approve a group rental contract with Camp Soles as presented. [Exhibit J-7](#)

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

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9. Motion by Norman Menhorn, seconded by J.T. Kline, to approve four Notice of Offer to Purchase Property at Private Sale from Donna L. Schrock as presented. [Exhibit J-8](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 9 Nays 0 Abstain

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Nathan Menhorn, seconded by Jeffrey Fisher, to place revised policy No. 626 - "Federal Fiscal Compliance" on the table for public inspection for 30 days. [Exhibit L-1](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 9 Nays 0 Abstain
2. Motion by Tom Smith, seconded by J.T. Kline, to approve the 2024-2025 school calendar as presented. [Exhibit L-2](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 9 Nays 0 Abstain

M. PERSONNEL

1. Motion by Nathan Menhorn, seconded by Norman Menhorn, to approve Teisha Cooney's request for April 16-½ day and April 17, 2024, as days off without pay. [Exhibit M-1](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 9 Nays 0 Abstain
2. Motion by Tom Smith, seconded by Cathy Webreck, to approve Kevin Bittner and David Gontis as volunteers for track and field.
Section 508 vote: All members present voted in the affirmative.
Ayes 9 Nays 0 Abstain
3. Motion by Norman Menhorn, seconded by Donna Dively, to approve Maddie Marker, Berlin, PA, as an instructional aide retroactive to March 11, 2024, pending completion of legal requirements.
Section 508 vote: All members present voted in the affirmative.
Ayes 9 Nays 0 Abstain
4. Motion by Nathan Menhorn, seconded by Donna Dively, to approve the following for ½ hour pay at \$28.50/hour for attending the kindergarten informational meeting on March 6, 2024:
Christina Sines
Stacey Kalp

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Beth Anderson

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

5. Motion by Nathan Menhorn, seconded by Norman Menhorn, to approve Elizabeth Pryal, Berlin, PA, as an IU8 certified day-to-day teaching substitute pending completion of legal requirements.

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

6. Motion by Cathy Webreck, seconded by Jeffrey Fisher, to approve a stipend of \$1250 for Turner Paul as BBSD Cyber Coordinator for the remainder of the 2023-2024 school year.

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

7. Motion by J.T. Kline, seconded by Donna Dively, to approve Shawna Bailey's request for February 22, 23, 27, 28, & 29 & March 4 & 5, 2024, as days off without pay. [Exhibit M-2](#)

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

8. Motion by Donna Dively, seconded by Cathy Webreck, to approve the following as field trip chaperones pending completion of legal requirements:

Kari Geary
Russ Ebersole
Erin Riley
Melissa Cavanaugh
Keisha Hay
Cassandra Dively
Christy Poorbaugh
Renee Pritts

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

9. Motion by Cathy Webreck, seconded by Tom Smith, to approve to create the position of K-4 Principal beginning with the 2024-2025 school year.

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

10. Motion by Cathy Webreck, seconded by Tom Smith, to approve to create the position of Grades 5-8 Principal beginning with the 2024-2025 school year.

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

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N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Norman Menhorn, seconded by Nathan Menhorn, to approve the following conference/field trip/workshop requests:

- Cathy Berkebile's request to attend PRFSD Group meeting, Syria Shrine Center, Cheswick, PA, March 15, 2024. Cost - \$20.00. Cafeteria budget.
- Second Grade's request to take 62 students to JB Schrock Community Park, Berlin, PA, May 15, 2024. No cost to the district.
- Katherine Spiri's request to take 8 students to District 6 Songfest, North Star Area High School, May 10, 2024. Cost - \$525.00. Chorus budget.
- Ashley Cotter's request to take 15 students to Poconos-Senior Class trip, May 12-14, 2024. No cost to the district. Seniors will pay for this trip.
- Mike Bertuzzi's request to take 4 students to 814 Lanes & Games, Johnstown, PA, April 17, 2024. Cost - \$248.00. Cup O'Joe fund.
- Mike Bertuzzi & Nina Zimmerman's request to attend Building Capacity & Promoting Instruction Through PASA DLM, Ebensburg, PA, April 9, 2024. Cost - \$250 for substitutes.
- Second Grade's request to take 63 students to Ice Cream Station, Berlin, PA, May 8, 2024. No cost to the district.
- Kindergarten's request to take 64 students to Living Treasures, Ligonier, PA, and Union Street Playground, Somerset, PA, May 10, 2024. PTSO & students will pay for this trip.
- Kindergarten's request to take 64 students to Ice Cream Station, Berlin, PA, May 21, 2024. No cost to the district.
- Third Grade's request to take 62 students to Deer Valley YMCA Camp, Fort Hill, PA, May 10, 2024. No cost to the district. Deer Valley and PTSO will pay for this trip.
- First Grade's request to take 50 students to Heritage Discovery Center, Johnstown, PA, May 3, 2024. Cost - \$583.74. PTSO will pay for this trip.
- First Grade's request to take 50 students to Ice Cream Station, Berlin, PA, May 28, 2024. PTSO will pay for this trip.
- Nina Zimmerman's request to take 3 students to DOT DOT DOT: A New Musical, Pasquerilla Performing Arts Center, Jennerstown, PA, April 4, 2024. Cost - \$139.00. MDS Transportation & Supplies.
- Matt Webreck and Holly Montgomery's request to take 12 students to Trout Stocking with PA Fish & Boat Commission, Meyersdale, PA, April 10 & 17, 2024. Cost - \$832.00. FFA budget.
- Third Grade's request to take 62 students to Carnegie Science Center, Pittsburgh, PA, May 23, 2024. No cost to the district. PTSO & Carnegie Science Center grant will pay for this trip.
- Amanda Dowdy's request to take 16 students to Somerset County Court House Tour, Somerset, PA, April 8, 2024, and 18 students to Somerset County Court House Tour, Somerset, PA, April 9, 2024. Cost -

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\$125.00-substitute wages. Somerset Bar Association will pay for transportation.

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

Conference/Field Trip/workshop requests already approved:

- Doug Paul's request to take 10 students to Bocce Ball Regionals, Geneva College, March 6, 2024. Cost - \$62.50-substitute wages.

O. FACILITIES USE REQUESTS

Motion by J.T. Kline, seconded by Nathan Menhorn, to approve the following facilities use requests:

- Berlin Youth Cheer's request to use the elementary library, Wednesday, May 8, 2024, 5:00-6:00 p.m., registration.
- Berlin Youth Cheer's request to use the MS gym, Saturday, June 8, 2024, 11:00 a.m.-2:00 p.m., fundraiser delivery.
- Pre-K's request to use the track area (elementary gym-inclement weather), Wednesday, March 27, 2024, 11:30 a.m.-12:30 p.m., Easter activities for students and families.

Section 508 vote: All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

Facilities Use requests already approved:

- Berlin Softball Boosters' request to use the elementary library, Sunday, February 25, 2024, 6:30 p.m., meeting.
- Berlin Wrestling Boosters' request to use the elementary library, Tuesday, February 20, 2024, 7:00 p.m., meeting.
- Berlin Wrestling Boosters' request to use the elementary gym, Friday, February 16, 2024, 5:00-7:00 p.m., team dinner.
- Flood City Lightning's request to use the HS gym, Sundays, March 3-24, 2024, 6:30-8:00 p.m., Grades 5/6 girls basketball practice.
- Highlands Volleyball Club's request to use the HS gym, Sunday, March 3, 2024, 1:00-3:00 p.m., open gym.
- Berlin Girls Varsity Soccer's request to use the MS gym, Thursdays, March 14 & 21 & April 4-25, 2024, 6:00-8:00 p.m., indoor soccer.
- Berlin Wrestling Boosters' request to use the elementary library, Tuesday, March 12, 2024, 7:00 p.m., meeting.

P. INFORMATIONAL

1. Dana Kissel's request to attend the Edgar Rene Spanish concert previously approved - date and venue changed to March 19, 2024 at Grafton High School, Grafton, WV.

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Motion by Nathan Menhorn, seconded by Allison Rohrs, to adjourn the meeting.
All members present voted in the affirmative.

Ayes 9 Nays 0 Abstain

The meeting adjourned at 7:27pm.

Rachel Prosser
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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