

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
FEBRUARY 13, 2025
HS Library**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Jenna Ogburn at 6:31 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

D. ROLL CALL

<u>YES</u> Donna Dively	<u>NO</u> Nathan Menhorn	<u>NO</u> Allison Rohrs
<u>NO</u> Jeff Fisher	<u>NO</u> Norman Menhorn	<u>YES</u> Tom Smith
<u>YES</u> J.T. Kline	<u>YES</u> Jenna Ogburn	<u>YES</u> Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Cathy Webreck, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain ____

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, January 16, 2025. [Exhibit G-1](#)
2. Athletic Account, January 31, 2025. [Exhibit G-2](#)
3. Activity Account, January 31, 2025. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, January 31, 2025. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, January 31, 2025. [Exhibit G-5](#)
6. Work Session Meeting, February 4, 2025. [Exhibit G-6](#)

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain ____

H. SUPERINTENDENT'S REPORT

1. Yearbook picture - voting meeting - March 13
2. June 2 - Snow Make-up date for snow day on February 6
3. Staff Survey - Mr. Maddy & Mr. Lauer

“BBSD Board Goals”

1. Promote academic growth throughout the student population
2. Explore and enhance curriculum opportunities and delivery options
3. Cultivate independent thinking, resiliency and connectedness in all students
4. Provide opportunities for students to explore, plan and pursue educational and career goals
5. Maintain fiscal solvency relative to district demographics

4. Pre-K Classrooms - for March consideration
5. Coal and auger system
6. 2025-2026 BBSD School calendar for March consideration. [Exhibit H-1](#)

Upcoming Meetings: Work Session Mtg - Thursday, March 6, 2025-6:30 p.m.
Board Meeting - Thursday, March 13, 2025-6:30 p.m.

All meetings will be held in the HS Library.

I. STUDENT MEMBER TO THE BOARD REPORTS:
HAYLEE SPEICHER
RILEY SHAFFER

J. BUSINESS ITEMS

1. Motion by Tom Smith, seconded by Cathy Webreck, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 5 Nays 0 Abstain
2. Motion by Cathy Webreck, seconded by Donna Dively, to approve a Settlement Agreement and Mutual Release of Claims between Pennsylvania Leadership Charter School and BBSD as presented. [Exhibit J-2](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 5 Nays 0 Abstain
3. Motion by Tom Smith, seconded by Cathy Webreck, to approve a Letter of Agreement between The Meadows Psychiatric Center and BBSD for the 2025-2026, 2026-2027, and 2027-2028 school years as presented. [Exhibit J-3](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 5 Nays 0 Abstain

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve revised Policy No. 610 - "Purchases Subject to Bid". [Exhibit L-1](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 5 Nays 0 Abstain
2. Motion by J.T. Kline, seconded by Tom Smith, to approve revised Policy No. 611 - "Purchases Budgeted". [Exhibit L-2](#)
Section 508 vote: All members present voted in the affirmative.
Ayes 5 Nays 0 Abstain

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3. Motion by Cathy Webreck, seconded by Tom Smith, to approve to replace the PSAT with a Career Fair as a requirement for graduation beginning with the Class of 2026.

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

4. Motion by J.T. Kline, seconded by Donna Dively, to approve the updated ARP ESSER Health and Safety Plan as presented. [Exhibit L-3](#)

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

5. Motion by J.T. Kline, seconded by Tom Smith, to approve terminating the athletic cooperative agreement with Shanksville for Varsity Golf.

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

6. Motion by Tom Smith, seconded by J.T. Kline, to approve entering an athletic cooperative agreement with Rockwood for Varsity Golf and Junior High Golf. [Exhibit L-4](#)

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

M. PERSONNEL

1. Motion by Cathy Webreck, seconded by J.T. Kline, to approve Hannah Miller's resignation as a personal care aide effective February 7, 2025. [Exhibit M-1](#)

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

2. Motion by Cathy Webreck, seconded by Donna Dively, to approve to advertise for any open positions for the 2025-2026 school year.

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

3. Motion by Donna Dively, seconded by J.T. Kline, to approve the following staff for the "Beyond the Bell Afterschool Program" to be paid by a BBSD Foundation grant:

Teachers at \$28.50/hour:

Marilyn Cornell	not to exceed 16 hours
Amanda Stiffler	not to exceed 16 hours
Krista Cramer	not to exceed 16 hours
Destiny DiRado	not to exceed 16 hours
Katy Miller	not to exceed 16 hours
Heather Kush	not to exceed 24 hours

Aides at \$15.50/hour:

Maddie Marker	not to exceed 16 hours
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Kerry Hersch not to exceed 16 hours
Teisha Cooney not to exceed 16 hours
Christine Hardiman not to exceed 16 hours

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

4. Motion by J.T. Kline, seconded by Tom Smith, to approve the following Spring sports coaches pending completion of legal requirements:

Varsity Baseball

Assistant Greg Tunstall
Volunteers Tyrel Stockwell, Brady Boburchock, Tanner Coughenour, Kyle Courtney

Junior High Baseball

Assistant Colton Yeager
Volunteers Owen Villeneuve, Ben Hay, Cole Hyatt

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

5. Motion by Donna Dively, seconded by Cathy Webreck, to approve Chris McNaney, Friedens, PA, as an IU8 certified day-to-day teaching substitute pending completion of legal requirements.

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

6. Motion by Cathy Webreck, seconded by Tom Smith, to approve adding Kristie Pryal to the substitute secretary and substitute aide list. [Exhibit M-2](#)

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

7. Motion by J.T. Kline, seconded by Tom Smith, to approve the following for up to 4 hours at \$28.50/hour for credit recovery planning to be paid by the Ready to Learn Grant:

Jill Shubik
Amanda Dowdy
Nicole Sciscente
Doug Paul

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

8. Motion by Tom Smith, seconded by J.T. Kline, to approve the following as Junior High Softball Volunteers pending completion of legal requirements:

Emma DeArmitt
Kylie DeArmitt

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

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9. Motion by Donna Dively, seconded by Tom Smith, to approve the following as field trip chaperones pending completion of legal requirements:

Mary Kay Aldinger

Jennifer Dickey

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Donna Dively, seconded by Cathy Webreck, to approve the following conference/field trip/workshop requests:

- Matthew Webreck's request to take 25 students to Fish Habitat Day at Lake Somerset & Quemahoning Dam with PA Fish & Boat Commission, May 6, 2025. Cost - \$384.02. FFA Transportation.
- Matthew Webreck's request to take 4 students to Somerset County FFA Public Speaking Contest, Berlin Brethren Church, April 10, 2025. Cost - \$125.00. FFA Transportation.
- Matthew Webreck's request to take 25 students to Somerset County FFA Spring Skills CDE's, Somerset County Technical Center, April 24, 2025. Cost - \$425.00. FFA Transportation.
- Fifth Grade's request to take 62 students to Flight 93 National Memorial, Shanksville, PA, May 28, 2025. No cost to the district. BBSD Foundation Grant will pay for this trip.
- Matthew Webreck's request to take 5 students to Somerset County Envirothon, Laurel Hill State Park, April 29, 2025. Cost - \$208.00. FFA Transportation.
- Matthew Webreck's request to take 4 students to PA FFA Western Region Public Speaking Contest, Bethel Presbyterian Church, Enon Valley, PA, April 14 or 15, 2025. Cost - \$208.00. FFA Transportation.
- Debra Orendorf's request to take 7 students to Regional Forensics Meet, Saint Francis University, Loretto, PA, March 3 & 4, 2025. Cost - \$217.00. Forensics budget.
- BBHS' request to take 6 students to Penn State Nuclear Reactor, University Park, PA, March 19, 2025. Cost - \$98.00.
- Katherine Spiri's request to take 40 students to Broadway Musical Theatre Song & Movement workshop, Broadway performance, NYC touring, June 24-25, 2025. No cost to the district. Student fundraising & Choral Boosters will pay for this trip.
- Katherine Spiri's request to take 3 students to Regional Chorus, Bellefonte High School, March 12-14, 2025. Cost - \$1008.50. Chorus budget.
- Fourth Grade's request to take 61 students to Laurel Hill State Park, Somerset, PA, May 21, 2025. Cost - \$259.19. Laurel Hill State Park will pay for this trip.
- Fourth Grade's request to take 61 students to Kinsely's Maple Producers, Berlin, PA, March 6, 2025. Cost - \$259.19. PTSO will pay for this trip.

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

5

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Conference/Field Trip/workshop requests already approved:

O. FACILITIES USE REQUESTS

Motion by J.T. Kline, seconded by Cathy Webreck, to approve the following facilities use requests:

- BBSD Foundation's request to use the board room, Sunday, February 16, 2025, 6:30 p.m., meeting.
- BBSD's request to use the MS gym, Monday, February 17, 2025, 6:30-7:30 p.m., Bingo for Books-K-2
- Berlin Varsity Girls Soccer's request to use the MS gym, Thursdays, February 20 & 27, 2025, 6:30-8:00 p.m., indoor soccer.
- AYSO's request to use the elementary library, Wednesday, March 12, 2025, 6:00-8:00 p.m., team selection.
- Musical's request to use the MS gym/cafeteria, Sunday, April 6, 2025, 1:00-6:30 p.m., Musical cast party.

Section 508 vote: All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

Facilities Use requests already approved:

- Eric Lauer's request to use the elementary library, elementary gym, & Makerspace, Tuesdays & Thursdays, February 4-27, 2025, 3:30-5:15 p.m., Beyond the Bell Afterschool Program.
- BBSD's request to use the MS gym, Thursday, January 30, 2025, 6:30-7:30 p.m., Bingo for Books-Gr. 3 & 4.
- Nitro Travel Softball-10U's request to use the MS gym, Sunday, January 19, 2025, 1:30-2:30 p.m., travel softball tryouts.
- Adam Angermeier's request to use the elementary gym, Monday, January 27, 2025, 3:30-5:00 p.m., baseball practice.
- Berlin Youth Football's request to use the elementary library, Tuesday, February 4, 2025, 6:30-8:00 p.m., board meeting.
- Berlin AYSO's request to use MS room E024, Wednesday, February 5, 2025, 6:00 p.m., Berlin AYSO Board meeting.
- PMEA District 6 Chorus' request to use the auditorium, MS cafeteria, HS chorus room, Hub, room 112 & 114, Wednesday-Friday, February 5-7, 2025, 8:00 a.m.-9:00 p.m., District Chorus.
- Berlin Travel Boosters' request to use MS room 004, Mondays, February 3 & March 10, 2025, 6:00-7:00 p.m., meeting.
- Jazz Band's request to use the HS band room, Thursdays starting February 13, 2025, 3:30-5:00 p.m., Jazz Band.
- Berlin Varsity Baseball's request to use the MS gym, Saturdays, February 8-March 1, 2025, 9:00-11:00 a.m., batting cage practice.
- Nitro Travel Softball-10U's request to use the MS gym, Sunday, February 9, 2025, 1:00-2:30 p.m., travel softball 10U try-outs.
- Musical's request to use the auditorium, rooms 114, 112, 208, & 108, Mondays, Tuesdays, & Thursdays, January-April 3, 2025, 6:00-9:00 p.m.,

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Saturdays, January-March 30, 2025, 9:00 a.m.-2:00 p.m., Friday & Saturday, April 4 & 5, 2025, 7:00 p.m. & Sunday, April 6, 2025, 2:00 p.m., Musical performances.

- Adam Angermeier’s request to use the elementary gym, Friday, February 7, 2025, 3:30-4:30 p.m., baseball practice.
- Berlin Wrestling Boosters’ request to use HS room 216, Tuesday, February 11, 2025, 6:30 p.m., booster meeting.

P. INFORMATIONAL

1. Tech Ed letter. [Exhibit P-1](#)

Motion by Tom Smith, seconded by Donna Dively, to adjourn to Executive Session to discuss personnel matters at 8:49pm.

All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

Motion by Tom Smith, seconded by Donna Dively, to reconvene the regular meeting at 10:19pm.

All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

Motion by Tom Smith, seconded by Donna Dively, to adjourn the meeting at 10:20pm.

All members present voted in the affirmative.

Ayes 5 Nays 0 Abstain

Rachel Prosser
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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