

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
FEBRUARY 10, 2022
HS LIBRARY
6:30 PM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date in the High School Library. The meeting was called to order by Board President Larry Oline at 6:33 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. MOMENT OF SILENCE**
- D. ROLL CALL**

<u>Yes</u>	Donna Dively	<u>Yes</u>	Nathan Menhorn	<u>Yes</u>	Larry Oline
<u>Yes</u>	Jeff Fisher	<u>Yes</u>	Norman Menhorn	<u>No</u>	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck

- E. COMMENTS FROM THE PUBLIC**

- F. APPROVAL OF THE AGENDA**

Motion by Cathy Webreck, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

STUDENT SPOTLIGHT

Heidi Coleman - Grade 12

Hartley VanGilder - Grade 12

Morgan Twombly - Grade 11

Braden Durst - Grade 8

- G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS**

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, January 13, 2022. [Exhibit G-1](#)
2. Athletic Account, January 31, 2022. [Exhibit G-2](#)
3. Activity Account, January 31, 2022. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, January 31, 2022. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, January 31, 2022. [Exhibit G-5](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

“BBSB Board Goals”

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

H. SUPERINTENDENT'S REPORT

1. Board picture - yearbook and website
2. School Director Recognition
3. November 10 Board meeting - move to Tuesday, November 8.
4. Board Training Session Report/Reflection (February 5, 2022)
5. Berlin Community Grove Update - Mr. J.T. Kline & Mr. Josh Milburn
6. Laurel Highlands Athletic Conference Discussion - Mr. Thompson
7. BBSD 2022-2023 Calendar Discussion
8. In Town Bus Stop
8. FMLA Jessica Hemminger
 Don Stutzman

Upcoming Meetings: HHS DR Facilities Presentation - Tuesday, February 22, 2022 - 4:00 p.m. - HS Library
Board Meeting - Thursday, March 10, 2022 - 6:30 p.m.

All meetings will be held in the HS Library.

I. STUDENT MTTB REPORT - Heidi Coleman

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the payment of bills as presented on this date. Exhibit J-1
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve revised Policy No. 610 - "Purchases Subject to Bid". Exhibit L-1
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Cathy Webreck, seconded by Jeff Fisher, to approve revised Policy No. 611 - "Purchases Budgeted". Exhibit L-2
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Cathy Webreck, seconded by Nathan Menhorn, to approve revised Policy No. 622 - "GASB Statement 34". Exhibit L-3
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

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4. Motion by Jeff Fisher, seconded by Nathan Menhorn, to approve the Berlin Brothersvalley School District accepting an invitation to the Laurel Highlands Athletic Conference pending conference expansion.
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
5. Motion by Cathy Webreck, seconded by Norman Menhorn, to adopt PSBA Principles for Governance and Leadership. [Exhibit L-4](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
6. Motion by Cathy Webreck, seconded by Jenna Ogburn, to approve the 2022-2023 school calendar as presented. [Exhibit L-5](#)
On roll call: motion carried

<u>Yes</u>	Donna Dively	<u>Yes</u>	Nathan Menhorn	<u>Yes</u>	Larry Opline
<u>Yes</u>	Jeff Fisher	<u>No</u>	Norman Menhorn	_____	Allison Rohrs
<u>Yes</u>	J.T. Kline	<u>Yes</u>	Jenna Ogburn	<u>Yes</u>	Cathy Webreck
7. Motion by Cathy Webreck, seconded by Nathan Menhorn, to approve a cooperative agreement between Shanksville and Berlin for junior high track and field. [Exhibit L-6](#)
Section 508 vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

M. PERSONNEL

1. Motion by Donna Dively, seconded by Jenna Ogburn, to approve the following as after-school tutors at \$23.50/hour to be paid from the ESSER Set-Aside grant:
 Vanessa Smith
 Kate Murphy
 Katy Gibson
 Susan Straight
 Stacey Kalp
 Heather Kush
 Amanda Stiffler
 Beth Hoover
 Katie Torres
 Maria Murphy
 Section 508 vote: all members present voted in the affirmative.
 Ayes 8 Nays 0 Abstain _____
2. Motion by Norman Menhorn, seconded by Donna Dively, to approve Kristi Tataleba, Berlin, PA, as a student day-to-day teaching substitute, pending completion of legal requirements.
Section 508 vote: all members present voted in the affirmative.

“BBSB Board Goals”

Ayes 8 Nays 0 Abstain

3. Motion by Donna Dively, seconded by Nathan Menhorn, to approve the following as IU8 certified day-to-day teaching substitutes pending completion of legal requirements:

Marion Banta, Johnstown, PA
Stacey Pearson, Stoystown, PA
Michaela Musselman, New Paris, PA
Brian Weaver, Somerset, PA

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

4. Motion by J.T. Kline, seconded by Cathy Webreck, to approve Trevor Pritts as acting Maintenance and Custodial Administrator retroactive to January 24, 2022, at \$18.00/hour.

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

5. Motion by Nathan Menhorn, seconded by Donna Dively, to approve Santana Gary as a part-time cafeteria worker at \$9.00/hour.

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

6. Motion by Donna Dively, seconded by Cathy Webreck, to approve Amanda Cooney's request for January 11-14, 2022, as days off without pay. [Exhibit M-1](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

7. Motion by Donna Dively, seconded by Jeff Fisher, to approve the following census enumerators for 2022 at the adjusted stipends listed:

Allegheny Township	Tabitha Yanke	\$950
Berlin Borough	Nancy Engbert	\$1375
Brothersvalley Township	Hilary Strobe	\$2000
Fairhope Township	Gail Smith	\$425
New Baltimore Borough	Audrey Benning	\$320
Northampton Township	Gail Smith	\$525

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

8. Motion by Donna Dively, seconded by Nathan Menhorn, to approve Tammy Deneen-Sturtz's request for January 31 and half-day February 1, 2022, as days off without pay. [Exhibit M-2](#)

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

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9. Motion by Cathy Webreck, seconded by J.T. Kline, to approve the following spring sports coaches pending completion of legal requirements:

Junior High Track and Field

Head Coach Catelyn Will

Assistant

Junior High Baseball

Head Coach Chris Grenke

Assistant Brady Boburchock

Junior High Softball

Head Coach Gloria Weighley

Assistant Jesse Landis

Varsity Baseball

Volunteer Tyrel Stockwell

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by J.T. Kline, seconded by Donna Dively, to approve the following conference/field trip/workshop requests:

- Lori Gindlesperger's request to virtually attend Commonwealth Budget Webinar, February 14, 2022. Cost - \$80.00. Non-certified non-instructional staff development district.
- Erika Stern's request to have 17 students virtually participate in 2022 First Lego League Jr. Expo, March 22, 2022. Cost - \$200.00. EITC funds through BBSD Foundation.
- Mike Bertuzzi's request to take 3 students to Terrace Lanes & McDonald's, Somerset, PA, March 1, 2022. Cost - \$118.00. Life Skills Transportation & Supplies.
- Mark Smith's request to take 42 students to 5th Grade Tour, SCTC, Somerset, PA, March 7, 2022. Cost - \$132.00. Middle School Guidance.
- Brian Slope's request to take 13 students to Lego Competition, BBHS, March 7-11, 2022, (date not certain yet). Cost - \$375.00. BBSD Foundation Grant.
- Lori Gindlesperger & Dawn Gindlesperger's request to virtually attend Multi-Factor Authentication, February 14, 2022. Cost - \$80.00. Non-certified non-instructional staff development district.

Section 508 vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Conference/Field Trip/workshop requests already approved:

- Brian Thompson’s request to attend District 5 Committee meetings, various locations, January 27, 2022, February 16, 2022, April 20, 2022, & May 11, 2022. No cost to the district.
- Doug Paul’s request to attend WestPAC Conference meeting, Shade Elementary School, February 2, 2022. No cost to the district.

O. FACILITIES USE REQUESTS

Motion by Donna Dively, seconded by J.T. Kline, to approve the following facilities use requests:

- Berlin Youth Football’s request to use the elementary library, Tuesday, February 15, 2022, 7:00 p.m., board meeting.
- Linda’s Dance Studio’s request to use the auditorium, Saturday, April 30, 2022, 12:00 - 5:00 p.m., and Sunday, May 1, 2022, 12:00 - 5:00 p.m., dance recital.
- Berlin Softball Team’s request to use the MS gym, Thursday, February 24, Monday, February 28, & Wednesday, March 2, 2022, 6:30-8:00 p.m., varsity softball open gym.
- BBSD Foundation’s request to use the auditorium, Sunday, February 20, 2022, 6:00 p.m., meeting.
- Forensics’ request to use MS rooms 004, 007, and 005, Saturday, March 19, 2022, 7:30 a.m.-6:00 p.m. and Sunday, March 20, 2022, 12:00-6:00 p.m., State Forensics-virtual.
- BBEA’s request to use HS room 065, Wednesday, February 23, 2022, 6:00-10:00 p.m., meeting.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Facilities Use requests already approved:

- Indoor Track and Field’s request to use the elementary gym, Mondays, Tuesdays, & Thursdays, February 1-28, 2022, 3:30-5:00 p.m., indoor track and field.
- Cub Scouts request to use the tech ed classroom & lab, Thursday, February 3, 2022, 6:00-8:00 p.m., cut out pinewood derby cars.

P. INFORMATIONAL

Motion by Nathan Menhorn, seconded by Donna Dively, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

The meeting adjourned at 9:38 p.m.

Lori Gindlesperger
Board Secretary

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DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.

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