

**BERLIN BROTHERSVALLEY SCHOOL DISTRICT
UNOFFICIAL BOARD OF DIRECTORS' MEETING MINUTES
JANUARY 14, 2021 - 6:30 PM**

The Board of Directors of the Berlin Brothersvalley School District held a meeting on the above date via Zoom due to social distancing. The meeting was called to order by Board President Larry Philip at 6:34 p.m.

A. CALL TO ORDER

B. PLEDGE OF ALLEGIANCE

C. MOMENT OF SILENCE

A Moment of Silence was observed in memory of Ben M. Scheller who passed away on January 6, 2021.

D. ROLL CALL

<u>Zoom</u>	Jeremy Broadwater	<u>Zoom</u>	Larry Oline	<u> </u>	Ben M. Scheller
<u>Zoom</u>	Donna Dively	<u>Yes</u>	Larry Philip	<u>Zoom</u>	Steve Spochart
<u>Zoom</u>	Jenna Ogburn	<u>Zoom</u>	Allison Rohrs	<u>Yes</u>	Cathy Webreck

E. COMMENTS FROM THE PUBLIC

F. APPROVAL OF THE AGENDA

Motion by Steve Spochart, seconded by Donna Dively, to approve the agenda as presented on this date.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

G. APPROVAL OF MINUTES, EXHIBITS, COMMITTEE, AND FINANCIAL REPORTS

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following minutes and financial reports as presented on this date.

1. Regular Board Meeting, December 3, 2020. [Exhibit G-1](#)
2. Athletic Account, December 31, 2020. [Exhibit G-2](#)
3. Activity Account, December 31, 2020. [Exhibit G-3](#)
4. General, Construction, Capital Reserve, and Investment Accounts, December 3, 2020. [Exhibit G-4](#)
5. Cafeteria and Payroll Funds, December 31, 2020. [Exhibit G-5](#)
6. Re-organization Board Meeting, December 3, 2020. [Exhibit G-6](#)

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

H. SUPERINTENDENT'S REPORT

1. January - School Board Recognition Month

2. School Board Position
3. Act 84 of 2020 Compliance Update - School Board Members' Email Addresses
4. Technology and Schoology Update - Eric Lauer
5. Schoology/Technology Presentation.
6. January 18 - Act 80 Day - Schoology and Semester Change Work
7. COVID Update - Roxanna Ritchey
8. Athletic Update - Brian Thompson
9. School Resource Officer Grant Discussion.
10. 2021-2022 School Calendar

Upcoming Meetings: Board Meeting - Thursday, February 11, 2021 - 6:30 p.m.

I. STUDENT MTTB REPORT

DISCUSSION

FFCRA - Employer Paid Leave

J. BUSINESS ITEMS

1. Motion by Cathy Webreck, seconded by Donna Dively, to approve the payment of bills as presented on this date. [Exhibit J-1](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Cathy Webreck, seconded by Jeremy Broadwater, to approve to allow senior football players to purchase their football helmets.
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Jeremy Broadwater, seconded by Donna Dively, to approve a resolution electing to not increase the School District's tax rate above the index provided by the Department of Education for the 2021-2022 School Year. [Exhibit J-2](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
4. Motion by Jeremy Broadwater, seconded by Donna Dively, to approve advertising for bids for General supplies and Custodial supplies for the 2021-2022 school year.
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
5. Motion by Jeremy Broadwater, seconded by Cathy Webreck, to approve to advertise for census enumerators.
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

"BBSD Board Goals"

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

6. Motion by Donna Dively, seconded by Larry Ogline, to approve the 2019-2020 audit and adjusting journal entries. [Exhibit J-3](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

K. INSTRUCTIONAL

L. ADMINISTRATION

1. Motion by Cathy Webreck, seconded by Jeremy Broadwater, to adopt PSBA Principles for Governance and Leadership. [Exhibit L-1](#)
All members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Donna Dively, seconded by Cathy Webreck, to place revised policy No. 610 - "Purchases Subject to Bid" on the table for public inspection for 30 days. [Exhibit L-2](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Donna Dively, seconded by Cathy Webreck, to place revised policy No. 611 - "Purchases Budgeted" on the table for public inspection for 30 days. [Exhibit L-3](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____

M. PERSONNEL

1. Motion by Jeremy Broadwater, seconded by Donna Dively, to approve special sick leave days to be covered for PSERS according to FFCRA for:
Employee #4281964
Employee #3281992
Employee #10141969
Employee #4191990
Employee #7516045
Employee #3105247
Employee #3211965
Employee #5011972
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
2. Motion by Jeremy Broadwater, seconded by Donna Dively, to approve the resignation of Luke Severn, full-time custodian, effective December 23, 2020. [Exhibit M-1](#)
Section 508 Vote: all members present voted in the affirmative.
Ayes 8 Nays 0 Abstain _____
3. Motion by Jeremy Broadwater, seconded by Donna Dively, to approve the following as student day-to-day teaching substitutes:
Tess Straight

3

"BBSD Board Goals"

1. Promote academic growth throughout the student population 2. Explore and enhance curriculum opportunities and delivery options 3. Cultivate independent thinking, resiliency and connectedness in all students 4. Provide opportunities for students to explore, plan and pursue educational and career goals 5. Maintain fiscal solvency relative to district demographics

Kristi Tataleba

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

4. Motion by Donna Dively, seconded by Jeremy Broadwater, to approve Kate Murphy, Berlin, PA, as an IU8 certified teaching substitute pending completion of legal requirements.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

5. Motion by Donna Dively, seconded by Cathy Webreck, to approve the letter of retirement for Sondra Smith effective on the last day of the 2020-2021 school year. [Exhibit M-2](#)

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

The Board would like to thank Sandy for her many years of service and congratulated her on reaching this milestone.

6. Motion by Donna Dively, seconded by Cathy Webreck, to approve the letter of retirement for Amy Polakoski effective the last teacher day of the 2020-2021 school year. [Exhibit M-3](#)

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

The Board would like to thank Amy for her many years of service and congratulated her on reaching this milestone.

7. Motion by Donna Dively, seconded by Jeremy Broadwater, to approve to extend Keith Hay's medical sabbatical leave through June 30, 2021. [Exhibit M-4](#)

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

8. Motion by Jeremy Broadwater, seconded by Cathy Webreck, to approve Eric Craig's resignation as assistant football and strength coach effective January 11, 2021. [Exhibit M-5](#)

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain _____

9. Motion by Jeremy Broadwater, seconded by Cathy Webreck, to approve for Berlin Brothersvalley School District to offer COVID-19 Special Sick Leave to employees, which would be an extension of the Emergency Paid Sick Leave Act (EPSL), a portion of the Family First Coronavirus Response Act (FFCRA). An employee is entitled to take leave related to COVID-19 Special Sick Leave days if the employee is unable to work, including unable to telework, because the employee:

1. is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
2. Has been advised by a health care provider to self-quarantine related to COVID-19;

3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis; Said extension of Special Sick Leave will expire June 30, 2021. It is available for those employees who did not already use all 10 of their EPSL days through 12/31/2020. The District will pay employees, subject to quarantine, for no more than 10 total days of Special Sick Leave and/or EPSL. Any days past those 10 days will require employees to utilize accrued vacation, sick, or personal days for the remainder of the quarantine period. The District makes said offering voluntarily as there is no legal requirement as a result of the expiration of FFCRA leave on December 31, 2020.

The District agrees to revisit the terms and conditions of this leave should any future announcements from the President, Governor, the federal or Pennsylvania Departments of Education, and/or the Pennsylvania Department of Health require the adjustment or alteration of any conditions contained herein.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

N. CONFERENCE/FIELD TRIP/WORKSHOP REQUESTS

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following conference/field trip/workshop requests:

- Katherine Spiri's request for 6 students to virtually attend District Chorus, January 28-29, 2021. Cost - \$820.00. Chorus Budget.
- Don Stutzman's request to virtually attend Turf and Ornamental Conference-Pesticide Training, January 19, January 26, & February 2, 2021. Cost - \$90.00. Non-certified non-instructional staff development district.
- Lori Gindlesperger's request to virtually attend Commonwealth Budget Webinar-PASBO, February 5, 2021. Cost - \$75.00. Non-certified non-instructional staff development district.

Section 508 Vote: all members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Conference/Field Trip/workshop requests already approved:

- Levi Steward's request for one student to virtually attend District Band, January 14-15, 2021. Cost - \$210.00. Band Budget.

O. FACILITIES USE REQUESTS

Motion by Cathy Webreck, seconded by Donna Dively, to approve the following facilities use requests:

- Berlin Soccer Boosters' request to use HS room 065, Thursday, January 28, 2021, 6:00-8:00 p.m., booster meeting.
- Berlin Wrestling Boosters' request to use the MS gym, wrestling room, MS locker rooms, and MS concession stand, Saturday & Sunday, February 6 & 7, 2021, 7:00 a.m.-9:00 p.m., PW wrestling tournament. (Change in date of tournament-originally scheduled for January 1 & 2, 2021)

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

Facilities Use requests already approved:

- Berlin Youth Baseball's request to use the elementary gym, Fridays, January 8-April 30, 2021, 7:00-8:00 p.m., baseball practice.
- OYW/Maple Queen's request to use the auditorium, Wednesdays, January 6-April 14, 2021, 5:00-9:00 p.m., preparation for contests.

P. INFORMATIONAL

1. David Duppsstadt - BDH/Konhaus LLC
2. Berlin Youth Wrestling Tournament Health and Safety Plan. [Exhibit P-1](#)

Motion by Jeremy Broadwater, seconded by Donna Dively, to adjourn the meeting.

All members present voted in the affirmative.

Ayes 8 Nays 0 Abstain

The meeting adjourned at 9:05 p.m.

Lori Gindlesperger
Board Secretary

DISCLAIMER – These are not the official minutes of the Berlin Brothersvalley School District. The official minutes will be approved at the next regular meeting of the Berlin Brothersvalley School Board.